



COURSE OVERVIEW AND RULES—Term 2 with Professor Simpson

1. Course Description- Term 2 with Professor Simpson

This course examines the key events and dynamics that shaped the course of international relations in the nineteenth and twentieth centuries. It will look at the role how the international security systems were conceived and defined by the various state actors who shaped them, as well as the consequences when these security systems broke down. As well, we will consider the impact transnational forces such as the race for empire, decolonization and the cold war had on the international system.

2. Course Evaluation: Term 1 and Term 2 are not exactly the same as there is only one essay in Term 2, and Term 2 has ‘bonus points’

1 written essay = 20%

1 final 2-hour multiple-choice exam (during April exam period) = 25%

Participation in tutorials = 5%

TOTAL = 50% of your final grade for IR 2701B and then add ‘bonus points’ (more information below)

Participation in Tutorials	Term 1: 5%	Term 2: 5%	Total participation: 10%
Essays:	Terms 1: 20% (2 essays worth 10%)	Term 2: 20% (1 essay worth 20%)	Total essays: 40%
Exams:	December exam: 25%	April exam: 25%	Total exams: 50%
Bonus Points:	Term 1: 0%	Term 2: 1-5%	Total bonus: 2.5%

3. Changes to Course Outlines:

Due to certain circumstances and/or situations, changes to course outlines and other course documents are necessary. In such cases, you will be informed through all available channels of communication as soon as possible

4. Lectures

Thursdays: 11:30 am – 1:30 pm, Room 2100 Engineering Building

5. Professor in Term 1: Assistant Professor Geoffrey Stuart (Term 1)

Office: 2238 Lawson **Tel:** 519-661-2111 ext. 89268 **Cell/text: NA Email:** gstuart@uwo.ca

Office hours: Term 1 – TBD (according to Term 1 outline) Term 2 – By appointment so email him

6. Professor in Term 2: Associate Professor Erika Simpson (Term 2)

Office: SSC 4157, Social Science Building

UWO Tel: 519-661-2111 ext. 85156 for voice mail messages.

Cell/text: 519-520-3630 for emergency use; all my telephones accept voice mail, not texting

Email: Simpson@uwo.ca

Office hours: Wednesdays, 2:45-3:30 and Thursdays 2:00 pm – 3:30pm

7. Tutorials and Tutorial Assistants

Term 1: Tyler Turek (tturek@uwo.ca) Office: STH 2160 (TBC)

Term 2: Andrew Chater Andy Chater achater@uwo.ca SSC 4208

Tutorial times are listed on the class OWL site so my understanding is that 2 tutorials have been scheduled with varying attendance numbers between very small and ‘large’. You must attend the tutorial in which you are already enrolled except in exceptional circumstances. You may only change tutorial times with Professor Simpson’s written permission, and possibly with the TA’s permission as well.

Andrew Chater’s office hours will be updated on the website. The TA Andrew Chater’s office is SSC 4208.

9. Contacting the Professor and the Tutorial Assistant by Email and in person:

Generally the TA and I (hereafter the ‘**IR 2701 Team**’) respond to emails within 2 business working days so if you do not hear back from either one of us, resend your message and attachment with a subject heading that identifies you as a student in this class. For example (e.g.) a subject heading that works would be: ‘urgent message from Joe Smith in IR2701E and in your Tuesday tutorial’. A message that may inadvertently not be read would be something like, ‘Happy new year!’. I suggest you always write your subject heading first, then attach your attachments; then write the body of your email; and then send a copy of the email along with a copy to yourself .

If you write from a non-UWO account (e.g hotmail or sympatico) your email will probably be blocked from reaching us. Most importantly, the TA and I are not permitted by the University Registrar’s office to write you at a non-UWO account without ensuring that the original email and entire exchange of emails is sent to your UWO account. Please save all of us valuable time by using your UWO mail account when you email us please. We will write you back from a UWO account, and each of us is required to retain a copy of all email correspondence for one year, until April 2013 (but servers back up forever!).

10. Important Notices Concerning Pre-Requisites and Anti-Requisites

- Antirequisites: Political Science 231E; International Relations 210E; Political Science 2231E
- Prerequisites: Political Science 020E or 1020E
- “You are responsible for ensuring that you have successfully completed all course prerequisites, and that you have not taken an antirequisite course. Lack of prerequisites may not be used as a basis for an appeal. If you are found to be ineligible for a course, you may be removed from it at any time and you will receive no adjustment to your fees. This decision cannot be appealed. If you find that you do not have the course prerequisites, it is in your best interest to drop the course well before the end of the add/drop period. Your prompt attention to this matter will not only help protect your academic record, but will ensure that spaces become available for students who require the course in question for graduation.” – Office of the Dean, Faculty of Social Science

- "Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all course prerequisites have been successfully completed, and that they are aware of any antirequisite course(s) that they have taken. If the student does not have the requisites for a course, and does not have written special permission from his or her Dean to enroll in the course, the University reserves the right to cancel the student's registration in the course. [The University may also choose not to adjust your fees, such as not providing you a refund for the course.] This decision may not be appealed." – University of Western Ontario Academic Calendar

12. General Overview of Course Content and Required Readings

The course is organized into two 13-week terms.

The general themes of Term 1's lectures and tutorials are listed below. This chart is constructed according to Professor Simpson's understanding of what Professor Stewart has covered in Term 1. I appreciate that Professor Stuart's lectures and tutorials probably discussed a wide range of questions so I have listed one 'sample' tutorial question that you may have discussed. In short, this chart is probably quite incorrect but it is included herein for illustrative purposes, so that you can understand the very important Chart regarding Term 2.

Date	Session	Topic	Typical Ex. Of Tutorial Question
September 6	Class 1	Overview (terms 1 & 2)	No tutorials
September 13	Class 2	Essays #1 & #2 1648 until Eve of French Revolution	Essay #1 help How was Peace of Westphalia transformed by the FR?
September 20	Class 3	World Wars of the 18 th century & Collapse of Concert System	Why did the Concert collapse and Germany and Italy unify?
September 27	Class 4	Bismarkian System, Industrial Revolution & British economic hegemony	What were implications of protectionism & discord and B's failed order on eve of World War I?
October 4	Class 5	Causes and Consequences of WWI	What would you do? Russia and the path to war; rise of Germany, etc.
October 11	Class 6	Failure of Versailles, Weak League & Road to another World War	Why did failure of Versailles treaty lead to another world war?
October 18	Class 7	Reading Assignment due! Who or What Caused the Cold War in Europe?	Was it a ideological conflict or misunderstanding?
October 25	Class 8	Cold War in Asia and Vietnam; Legacy of Atomic Bomb	What were lessons of Hiroshima & Vietnam war for Cold War politics?
November 1	Class 9	Essay due! Imperialism & Empire	What would you do: The Costs of Imperialism
November 8	Class 10	Imperialism and Post-Colonialism	What were the legacies of these 'isms'?
November 15	Class 11	Sino-Soviet Split, Détente & Foreign Investment	What could have been done to end the CW during the 70s? How did hegemonic-stability theory work?
November 22	Class 13	Review	No tutorials?
November 29	Class 14	Review?	

Do you still need to cover the Themes and Readings in Term 1?

In short, 'Chart 1' or Term 1 is officially over so the Topics, the Required Readings, and the Tutorial Questions will not be tested in Term 2's final exam.

13. The Topics of Term 2's lectures and tutorials are listed below.

My lectures will survey a huge range of issues and topics but due to space constraints, I have listed the main topics below along with 'sample questions'. **Important:** The dates and topics of the following chart (overleaf) may be changed depending on guest lecturers' schedules, illnesses, and unforeseen events. The chart is included for illustrative purposes only and may be updated on WEBCT as the term unfolds. The final chart will be posted on the course website:

Date	Session	Topic	Sample Tutorial questions
January 10	Class 1	Course overview and Power (balances, middle/great powers)	No tutorials
January 17	Class 2	Game theory, ‘rationality’ and the Cuban missile crisis (CMC)	How should I prepare for next Thursday’s Cuban missile crisis roleplay?
January 23	Class 3	Crisis Decision-Making, Cuban missile crisis roleplay (Bonus pt #1) Foreign Policy Making	What are some instruments of foreign and defence Policy?
January 31	Class 4	International Conflict, Militaries, Use of Force & Terrorism	How can we prevent terrorism?
February 7	Class 5	International Law & Organizations (e.g. NATO, UN)	How can we support IOs, like UN? What UN resolutions does your country propose?
February 14	Class 6	2-hour UN Simulation (Bonus pt #2)	#2 Essay Help
February 20	Reading Week	Simpson holds office hours for essay help	TA also holds office hours for essay help
February 27	Class 7	International Law, Nuclear Proliferation & Arms Control	More Essay Writing Guidelines and Essay Help
March 7	Class 8	Human Rights, Genocide and North Korea Nuclear Crisis Bonus pt. #3	Should countries trade with North Korea, Cuba and/or China?
March 14	Class 9	Essay Due! The Levels of Analysis Approach in IR with a case-study of understanding why the Cold War ended	How could genocide be prevented and disaster relief improved?
March 20	Class 10	North-South Issues, Development & Development Assistance	Using the levels of analysis approach to understand the end of the CW and war in the Korean Peninsula
March 27	Class 11	Environmental Problems (e.g. nuclear waste, oil spills, water wars, resource conflict, climate change). Course evaluation?	Global Jeopardy Game on how to save the environment and slow global warming & last week of tutorials
April 4	Class 12	Course Evaluation? Population Growth, Population Growth Pressures, Migration and Refugee policies	Pop. Pressures, refugee panels and migration policies panel. No tutorials between April 1-7
April 11	Class 13	Exam Study Guide & Essays Returned	No tutorials

14. What is the Exam Study Guide:

How should I study for the exam? The Exam Study Guide is posted on the last day of class. It will consist of approximately 50 multiple choice questions. You should quiz yourself and if you score all right answers, you can rest assured you will do well on the exam without much studying. But if you do poorly on sections of it, then you know which topics probably need more study and reinforcement. My multiple choice questions will range between 'very easy' to 'very difficult' but most students do very well on most of the questions. Last year's average was around 85% and I am seen as an 'easy' writer of multiple choice questions. That said, it is highly recommended when preparing for the exam in April that you consider forming a small study group, so that you and some friends can share notes, and discuss the lecture material in the Work Book—there is nothing wrong with a collective effort! After all, that is what the classroom is about—all of us working together for fun and learning.

The Exam Study Guide will be posted on the last day of class but that does not mean you should refrain from studying the slides until April. Taking notes and rereading the lecture slides are an important and integral part of this course and your university experience. **You should schedule time to review the slides in time for the final exam.** A common question is: 'Am I expected to memorize all the information in the Powerpoint slides, plus everything that you say in lectures?' **No! My lectures assume that you are totally unfamiliar with the topic and have not downloaded or looked at that day's powerpoint slides.** Of course, reviewing the slides beforehand will help you contribute to the discussions--and reviewing them within 18 hours afterward will help you prepare for the exams. Studying the slides before and/or after the lectures will also save you time during the busy mid-term and final exam time periods.

To summarize, you should always try to come to class—even if you have not had a chance to download or print the slides. During lectures, your task is to think about and question the materials, not be a 'medieval scribe'. Nevertheless, I appreciate many students want to reinforce the lecture material by taking many handwritten or typewritten notes.

15. How Can You Earn 'Bonus Points'?

Bonus points are designed to reward participation; enhance the class's activities; and increase high-quality attendance. Bonus points will be added to your final grade in Term 2, not Term 1 so you can increase your mark in Term 2 by 1-5%. Therefore you could increase your overall mark in both terms by 1-2.5%. {Complicated aside: Since UWO's Marks Management System rounds 'up' rather than down and we program the 49%, 59%, 69%, 79%, 89% marks to round up, you can earn up to 3% higher}.

Bonus marks are earned through participation in:

1) the Cuban Missile Crisis simulation = 1 bonus point for speaking in your 'role' during your tutorial's simulation. No matter how long your spoken contribution lasts, the TA or I will award you one bonus point for somehow contributing on your role's behalf. Speaking publicly may require some advance preparation for your particular role, especially if you are assigned a prominent role, like Kennedy, Diefenbaker or Khrushchev. But in most cases, you should be able to earn this bonus point simply by reading the 'individualized' materials for your role and speaking up at least once.

2) the United Nations simulation = 1 bonus point for showing up to play your assigned/requested country. Although you may not get an opportunity to speak more than once as there are more than 25 countries, you will earn an extra 1% bonus point for showing up and voting on UN Resolutions.

Although just like at the UN, there will be absences due to illnesses and extenuating circumstances, you cannot ‘make up’ for losing this or any other bonus points.

3) North Korea Nuclear Crisis simulation, so just as in the CMC simulation, you will earn 1 bonus point for speaking during this tutorial. No matter how long your spoken contribution lasts, the TA or I will award you one bonus point for contributing, which may require some advance preparation for your particular role, especially if you are assigned a prominent role, like the leader of North Korea or a less prominent role, like a Brigadier-General who is threatening to lob a nuclear missile over Japan.

4) Regular discussions during the lectures = 1-2 bonus points for speaking up with high-quality comments during discussions or question periods during the Professor’s regular lectures

To summarize the Bonus Points information, you can earn up to 5 ‘bonus points’ that are added to your **final mark in Term 2**. This means that you can easily raise your Final Mark for both terms by 2.5% simply by earning ‘easy’ bonus points. To give one example, let’s say you earned a final mark in Terms 1 & 2 of 78% based on both term’s exams and written essays—that mark is easily upped by earning 5 full bonus points to 80.5% . Then the University’s Marks Management program automatically rounds your mark up to a final mark of 81%

In short, these 5 activities will provide you with lots of opportunities to increase your final mark in this class and make International Relations 2701E a more enjoyable and worthwhile experience for all of us.

16. Term 2 Essay Questions (20%)

The Term 2 essay is worth 20% and is due at the beginning of the lecture, Thursday March 14th.

Procedure:

- ✓ Choose from among the 12 ‘boxes’ below ONE or more questions. You cannot combine questions from different ‘boxes’. It is up to you whether you want to tackle one question in one box or two or more questions in each box. You will not necessarily earn a higher mark for answering 2 or more questions in each box.
- ✓ If you do not know yet which of the basic concepts in boxes #1-12 below interest you and which you would like to write your essay on, you could consult the relevant readings in an IR textbook. Each concept is elaborated upon in one or more lectures in the order that the concepts are presented below.
- ✓ In terms of research, begin by examining any IR textbook’s footnotes for some guidance on building your essay’s Bibliography or Works Cited page.
- ✓ You can also consult with the TA on how to narrow down or enlarge your essay topic. But the TA is not permitted to read essay ‘drafts’. They may read paragraphs that outline your proposed paper, but not essay drafts--otherwise the TA would have to read everybody’s drafts so as to be fair to all the students in the class.
- ✓ I will hold office hours during Reading Week and at least two tutorials will be devoted to providing Essay Help.

Term 2 Essay Questions

	Concepts:	Essay Questions: Choose 1 or more from ONE Box
1.	Power, Balances of Power and Small/Middle/Great Powers	How useful has the concept of power and/or balances of power been in studying international relations? OR How useful have power-related concepts, like 'great/middle/small powers' been for understanding IR?
2.	Game Theory & Rationality	How are concepts from game theory and/or rationality used for understanding international crisis decision-making?
3.	Crisis Decision-Making, Foreign Policy Making & Instruments of Foreign Policy	How were crises solved and/or wars fought in the last century and how did this differ from centuries' past? OR What instruments of foreign policy could prevent the proliferation of small arms and light weapons (SALW)?
4.	International Conflict, Militaries, Use of Force & Terrorism	What has been done to prevent international conflict and/or nuclear proliferation? OR What has been done to prevent chemical and/or biological weapons proliferation?
5.	International Law & Organizations (e.g. NATO)	Why did the US choose not to ratify the International Criminal Court (ICC) treaty and/or the Comprehensive Test Ban Treaty (CTBT)? What are the advantages & disadvantages of NATO expansion?
6.	The United Nations and Peacekeeping	What have been some of the institutional strengths and weaknesses of the UN and what UN reforms have been suggested? OR Why is UN peacekeeping in decline and what can be done to strengthen the UN's peace support operations?
7.	International Law, Nuclear Proliferation & Arms Control	What are the advantages & disadvantages of resorting to international law? OR Why are nuclear weapons proliferating and what can be done to strengthen nuclear arms control?
8.	Human Rights & Genocide	To what extent have the tensions between state autonomy and universal rights been reconciled, using which instruments of foreign policy?
9.	NATO or Peacekeeping	What are the advantages & disadvantages of NATO expansion? OR Why is UN peacekeeping in decline and what can be done to strengthen the UN's peace support operations?
10	North-South Issues & Development Assistance	What proposals have been suggested to encourage North-South 'development' and why have they been inadequate?
11	Environmental Problems	What international negotiations have been successfully negotiated to help prevent environmental degradation and why have international efforts to control global warming been inadequate?
12	Population Growth, Migration & Refugees	What are some population growth and/or immigration & refugee policies around the world and what role do such policies play in spreading international conflict and global inequality?

17. Guidelines for Essays in Term 2:

Read these again carefully, and well before the Essay is due. The IR Team will review them during the tutorials. The essay and your Turnitin Report are due at the beginning of class on March 14th

18. Essay Length:

Each essay is expected to be a minimum of 8 pages to a maximum of 10 pp. long including the footnotes or endnotes, but not including the Title Page, Bibliography or Works Cited pages. The essay must be double-spaced with 1 inch or 1.5 inch margins. You must use 12 pt. font for the text and 10 pt. font for the footnotes or endnotes. You may use any font (e.g. Times Roman or Arial) that you prefer.

To clarify some issues regarding page length versus word count. You should calculate there are approximately 250-300 words per page, and you should use the Word-count function on your computer. As during Term 1, Turnitin will generate a word-count which may be consulted to check if you are under or over the limit. The word-count used by Turnitin uses a complete word-for-word count of the paper, and therefore does not drop or eliminate anything. (The Word count in other word processing programs, like MS Word may exclude initial articles such as: 'an', 'a' and 'the').

For example, 8 pages X 250 words per page = 2000 words, so 2000 words is the minimum length expected. You could cram 300 or more words onto a page, including the footnotes, so 8 pp. X 300 words per page including the footnotes = 2400 words. The essay needs to be a maximum of 10 pp. X 250 words = 2500 words. But you could aim for 10 pp. X 300 words = 3000 words. We allow for about 10% over 3000 words so 3300 words. In short, aim for a minimum of 2000 words and a maximum of 3000 words, including your footnotes/endnotes, and not including your Title Page, Bibliography or Works Cited. When you submit your essay to Turnitin, you don't need to submit the Title Page and/or Bibliography/Works Cited so as to keep your word count low. We will figure out if you are 10% under- or 10% over the limit ourselves. But your hard copy should definitely include all the requisite items for a hard-copy, namely the Title or Cover Page, the Main Body of the Essay itself; the Endnotes and/or Footnotes; and the Bibliography or Works Cited pages.

19. Works Cited versus Bibliography

In Political Science 1020E or in 2701E term 1, you may have had to abide by strict restrictions (e.g. you may have not been permitted to submit Works Cited in favour of a Bibliography). But this term, you may use a Bibliography, listing all the works you consulted. Or you may submit Works Cited listing only the works you noted or footnoted. In short, you can use any style you like. You can use MLA or APA or Chicago Style. The only rule is that you must consult a STYLE BOOK (not the D.B. Weldon on-line guide, which is a blend of all three styles and should be ignored).

20. Footnotes versus Endnotes?

In term 2, you can use footnotes or endnotes. Every style guide makes different yet **consistent** recommendations on this. If you plan to study political science next year and in future years, you need to learn how to consistently write and properly construct footnotes or endnotes. The TA will read and mark your endnotes/footnotes, marking them for consistency versus inconsistency.

21. Style?

This term, to help you learn how to write better papers, you may use any style, such as the APA, MLA or Chicago Style. This is an opportunity to try a new style and marks will not be taken off for using the MLA or Chicago styles, rather than the APA style. Marks will be taken off, however, if you do not use them correctly so you must consult any stylebook (new or used) to learn how to write your essays. You may use whatever style and whatever stylebook you like—TAs are trained by Professor Simpson to

mark for consistency in style as part of their work toward completing their PhD degree.

22. Turnitin and Hard Copy Regulations

One ‘hard copy’ (on paper) of the essay must be handed to Professor Simpson at the beginning of class on the due date: Thursday March 14 at 11:30 a.m. Do not submit your late essay to your TA! You may not email or fax me (or a TA) the hard copy of your paper, except in special extenuating circumstances, with written permission from Academic Counselling and/or Professor Simpson.

All students are required to submit, along with a hard copy of their essay, another hard copy of their essay’s Turnitin Report, which means the Turnitin ‘receipt’ and/or the Turnitin copy of the entire essay (the Turnitin receipt is sufficient). I will not accept your paper on the due date unless it has the Turnitin report attached to it—so please do not lose 25% late marks because you neglected to print up and attach the Turnitin report!

If you foresee having difficulty with using Turnitin, please see ITS and/or your Teaching Assistant well prior to the due date. Do not email Professor Simpson or your TA at the last minute for instructions as they will not be able to help you access the Turnitin site. Professor Simpson’s decade-long experience with Turnitin indicate that it often closes down at the last minute; it often fails to accept a resubmitted paper; and it creates **tremendous stress** for students and professors. Please keep in mind that there are often technical problems with Turnitin, so Professor Simpson may announce in class and/or by a different email program, different types of changes. For example, she may be forced to announce that Turnitin is inaccessible, not working, or SAKKAI has collapsed. **Those announcements may affect your ability to submit to Turnitin but cannot be grounds for an appeal or a change of marks in this course, etc**

The IR Team will compare both versions (the hard copy and the Turnitin copy) to ensure they are exactly the same. Obviously students who plagiarize or buy papers they did not write themselves will automatically be assigned a final mark of 0% and their file will be forwarded to the Chair of the Political Science Department and/or the Dean. For more on the penalties surrounding plagiarism and purchasing of papers, see all the regulations below and in Term 1.

You are also responsible for retaining another hard-copy and electronic back-up copy of the Term 2 essay. I suggest that in case of fire or computer theft, you often email yourself drafts of your essay and the final copy. We will mark and return the hard-copy and/or electronic version of your essay with typewritten comments by Professor Simpson and your TA attached to it. You are responsible for retaining the hard-copies of our comments in the event that you want to seek a reread, appeal your grade and/or want to discuss your final grade. We also keep electronic copies of all our typewritten commentary and emails for one year.

23. More Turnitin Information (and Information on Plagiarism and Purchasing Papers)

Submitting two different versions of the essay may result in a penalty or a zero being assigned to the essay at the Course Lecturer’s and/or Coordinator’s discretion.

“All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).”

Any attempt to submit a copy of your essay that is different from the printed copy you have submitted may result in 0% being assigned to the essay. Any essay not submitted to Turnitin.com will have a grade of 0% assigned to it until the electronic copy is submitted to Turnitin.com; once submitted and checked, the actual essay grade received will replace the 0% (assuming no further problems or grade deductions)

If any of your essays and/or any assignments you submit for this course are shown to be plagiarised, your grade for the assignments and/or essays, and this course, and any other punitive measures, may be determined by the Department of Political Science and other relevant administrative personnel in accordance with appropriate University procedures.

Note that students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.” (see Scholastic Offence Policy in the Western Academic Calendar)

24. If you need an extension on an essay:

You must take your supporting documentation to your Faculty’s Academic Counselling office (Social Science, Arts, etc.) so that they can verify/vet your documentation and let us know what accommodation should be considered.

Although Academic Counselling will advise us about accommodation, Professors make the final decision about dates, etc., in consultation with you and your counsellor. You must attach the Authorization Email, sent to you by the Professor, to your late essay when you submit it.

25. Late Penalties:

Please note there must be a slightly different policy in Term 1 as Professor Simpson is solely responsible for submitting your FINAL MARK, exactly 7 days after the FINAL EXAM which is not yet scheduled. Accordingly, she must operate by much stricter rules than in Term 1, due to University Regulations and Restrictions which become shorter and more complex every year.

The Essay is worth more than 10% of the course so if you do not have any supporting documentation and/or Academic Counselling does not grant you an extension, then the automatic Late Penalty is: -25% and your late essay must be submitted at the beginning of class one week later. This means that if you do not attach a hard copy of the Turnitin report to your essay on March 14, you must wait and submit your paper one week later on Thurs March 21 at 11:30 a.m. incurring -25% late penalties on the essay itself. Then the next possible due date is two weeks after the Essay Due Date so at the beginning of class on March 28th—and you will be docked -50% late marks. In this case, you are strongly encouraged to visit Academic Counselling even if you think your reasons for being late are ‘illegitimate’ because -10% on your final mark stays on your transcript forever. After March 28th, late essays cannot be accepted without written permission from the Professor and Academic Counselling and they will be docked heavy late marks (e.g. essays submitted in mid-April will be docked -5 to-100% late marks but they must be submitted anyway, in order to pass the class).

No Late Essays can be accepted after the -50% Late Essay Due Date (so none after March 28) unless you speak with Academic Counselling and/or the Course Lecturer responsible for that Term. Then the Course Lecturer in conjunction with Academic Counselling (and not the Course Director alone) will determine if you can submit the essay and if any further penalties will be applied. For example, you may

need to be assigned an INC (Incomplete) and fill out a host of forms with both of us spending a lot of time applying to change end dates and appeal to the Dean for clemency.

Although you may have tried to do this in first year, waiting until the Final Exam to submit your paper is unacceptable. Professor Simpson cannot change the University regulations and you will need to communicate directly with the Dean's office to try to submit your paper.

What if my TA becomes ill and/or drops out? Your TA will mark your written essay. In exceptional circumstances, essays will be marked by a different TA and/or different professor.

26. Return of Essay:

- ✓ Essays submitted on time will be returned during the last class. Essays that are submitted late will be returned during the April exam. Essays cannot be picked up from Professor Simpson and/or your TA after the last class ends.
- ✓ You may not receive your final exam due to university regulations. Nor may you discuss your performance in the exam with the Professor, as in Term 1. Your final mark for both terms must be submitted within 7 days of the exam. If you want or need a mark changed, you will need to appeal the final mark as professors are not permitted to discuss your final mark with you by email.
- ✓ Please do not email me asking about your final mark as I am not allowed to email your final mark—you must access the University Registrar for your final mark.

27. Some notes on note taking

- Many Powerpoint slides will be posted on SAKKAI and shown during the lectures and/or tutorials. The slides posted on SAKKAI do not include all the information that is conveyed during the lectures/tutorials—you may be tested on material that is spoken about or discussed in class but not necessarily covered on the slides.
- You are responsible for taking your own notes during the lectures/tutorials. Reminder: we do not post notes of tutorial discussions so you should take notes during the group discussions.
- In most cases, the slides will be available on SAKKAI about **24 hours before the relevant class**. But Professor Simpson reserves the right to post **updated or substantially changed lecture slides just before the lecture begins**. She also reserves the right to change the Powerpoint slides after the lecture has ended to reflect the actual lecture and discussion (e.g. fire drills, emergency, stolen powerpoint machine, etc). This is another reason why you should attend the Lectures.
- You should also know that some guest lecturers deliberately choose not to use Powerpoint slides, in which case you are responsible for taking notes. **Guest lecture material will definitely be covered on the exams.**

28. Will we use Clickers? They will not be used or tabulated in Term 2 because:

- a) it is a waste of precious time to wait for results to stream in during lecture;
- b) there tends to be confusion and disagreement about 'right' vs. 'wrong' answers;
- c) possible misuse of clickers regarding attendance and for encouraging attendance;
- d) unfairness if students or the professor forget to bring or use them.

29. Lecture and tutorial policy regarding Participation and Attendance Marks

During Term 2 lectures and tutorials, you will be highly encouraged to participate in class discussion, ask and answer questions, as well as engage in debate. The TA and I will take careful records of your participation which I check over. This is a sample chart:

Name	Absent?	7 7+ 7++	8 8+ 8++	9 9+ 9++
Jake (Smith)				
Jessica (Steeles)		✓	✓	✓
Joel (Panoose)				✓

The TA and I mark your first name with a checkmark each time you speak—and at the end of the term, s/he and I review the number of checkmarks for each tutorial and the quality of your comments. I review the charts on a random basis over the term, often right after the tutorials have ended, and so on. Usually there is strong consistency between your tutorial and lecture performance so I check the TAs marking.

During the lectures and tutorials, please introduce yourself by your first name before your remarks. Please do not be at all concerned if I repeatedly forget your name as I have taught over 13,000 undergrads over the last quarter-century [at U of T (1987-1991), Carleton University (1991-1995) and Western (1995-2012)]. **But do take action by visiting your TA or me during office hours if s/he or I still cannot remember your first name!** During tutorials, please be considerate of others by encouraging shy students in the class to speak-up and by making certain **everyone shares equal time**. Remember that learning to express yourself articulately and clearly in front of your peers can be one of the most important skills learned at university.

30. Attention Shy Students:

If you do not earn any marks, using the chart, your TA will email you (with a copy to me) to make an appointment with you to discuss your participation before the tutorials end. The TA's job is to help increase participation in the second term so they may arrange to pose you questions that you know beforehand that they are going to ask you. Visiting them during office hours, emailing them, and spending time talking to them outside of class time, however, does not count toward your tutorial mark! In short, 'brown-nosing' will not work.

Your TA will work hard with you and me this term to make certain that you speak up during tutorials and lectures on a more frequent basis so as to get you ready for smaller seminars in 3rd and 4th year—and a real job outside the ivory tower. Yes, you may check with your TA on your cumulative tutorial mark during his or her office hours and this is also an opportunity to talk about ways to improve this mark.

31. Your Final Tutorial Mark and Changes to your Tutorials

- Your **tutorial grade** (5%) is based on the charts which record 3 criteria: attendance (how often did you show up?), frequency (how often did you speak?), and quality (how good, relevant, insightful, helpful, or important was what you said?)
- Your TA may change during Term 1 and/or in Term 2 in exceptional circumstances. In exceptional circumstances (based on emotional or non-emotional reasons) and in special cases, Professor Simpson will either reassign your paper to a different TA—and you will be informed of this, after the marked essay is returned—or Professor Simpson may weigh your tutorial mark differently.
- **Remember: always make sure to say your first and last name before you speak so the TA or Professor can record the frequency and quality of your participation.**
- Students **may** be **randomly** called upon to speak in the tutorial.
- In the TA's or professor's estimation, if you leave the tutorial too early or arrive too late, we may decide not to credit your attendance.

32. If you miss a tutorial?

- If you miss attending your regular scheduled tutorial or face a conflict (such as a doctor's appointment or sports event) or your TA is unable to teach a tutorial due to illness or extenuating circumstances, you must attend another tutorial **that same week**, and ask the TA (which may be

another TA, not Andrew Chater who could be ill) to give you a **Make Up Tutorial Attendance Sheet** to complete and return to that TA in that tutorial.

- The alternate tutorial TA will submit the form for processing, and it will be returned to your regular TA.
- You must stay for the whole tutorial or entire simulation; you may be denied credit for attending at the TA's or Professor's reasonable discretion.
- Excessive attendance of alternate tutorials – that is, regularly missing your regularly scheduled tutorial – will negatively affect your tutorial grade, as you may be denied attendance and/or participation credits at your TA's and/or Course Instructor's discretion.

33. If you miss a lecture?

- You are responsible for printing up that day's slides and/or notes and supplementing those lecture notes with notes from another student. The Professors and TA will **not** meet with you to discuss the information you have missed (even if you have legitimate reasons for missing class) as this would be unfair to other students who attended the lecture.
- The Professors and TA will not post notes of the class discussions during the lectures and tutorials so you should take notes during the discussions.

34. Re-evaluation and Absences

- You are **not** allowed to re-write assignments, once they have been handed-in for marking, unless due to exceptional circumstances as assessed by each term's Professor.
- If you submit the “wrong version” of an assignment, you are **not** normally entitled to submit the “right version”. You must speak to your TA and that term's Professor who will decide the fairest option.
- If you are an international student, your exams will be graded according to Canadian University standards.

35. Non-Medical and Medical Absences

- Please see the Student Service website (<http://www.studentservices.uwo.ca>) for the Policy on Accommodation for Medical Illness and Student Medical Certificate.
- If you have medical illness or other documentation, you **must** take it to the Dean's Office or Academic Counselor, who will then confirm whether you can possibly be granted accommodation.
- Any medical absence **should be** documented using the Student Medical Certificate or as instructed by Student Services, Dean's Office or your Academic Counselor.
- Academic Counseling will advise the Professor about accommodation and the final decisions about due dates, re-weighting, transfer weighting, etc., will be made in consultation with you and your counselor
- For **work worth less than 10%** (as per Policy on Accommodation for Medical Illness): non-documentable absences will not be given accommodation because allowances (“bonus points”, “freebies”, “gives”, “cushions”) have been already included for incidental absences.
- If we are unable to grant you fair and reasonable accommodation in our assessment, the whole percentage weight for that assignment may be added to the value of the exam for that term.

32. Exams

- Exams cover all lectures, lecture notes and tutorial discussions for that particular term

- The Term 1 exam covers only Term 1 materials, and the Term 2 exam covers only Term 2 materials. If you are uncertain about what needs to be learned for Term 2, you must review the information on this Term 2 course outline to ascertain the required topics and required readings for Term 2.
- Specific exam formats will be announced and explained by each term's Professor.
- No electronic devices are permitted to be used in/for/during any exam, including PDAs, cellphones, personal computers, and/or electronic dictionaries (as per <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>)
- Note from <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."
- Exam questions are composed by the Professors; multiple-choice questions are marked by university-approved multiple-choice computer-marking system
- Special exams may be different in content, structure and format than the regularly scheduled exam.

33. Concerns about Grades

a) "48 hour Thinking Period"

You must wait for 48 hours after you receive any assignment grade before raising your concerns with the person who graded or assessed your assignment and before visiting the TA or professor during office hours. The TAs are instructed by Professor Simpson not to read or respond to any emails from students that are written before the 48 hour Thinking Period has ended, and although such emails are retained on the university server forever, they will not be read or answered.

b) Tutorial Grade

- Wait for 48 hours, then meet with your TA during the TA's office hours or set up an appointment via email; only your TA is allowed to handle tutorial grade appeals; that is, other TAs cannot consider your grounds for an appeal.
- If you still have concerns, after meeting with your TA, see the Professor during his/her office hours or else set up an appointment via email.
- Appeals must be for the tutorial grade that was received during that Course Lecturer's term; a Course Lecturer does not handle appeals from the other Professor's term.

c) Essay Grade

- Wait 2 days, then meet with the TA-Marker during the TA's office hours or set up an appointment via email; only the TA-Marker who marked your essay is allowed to handle tutorial grade appeals, that is, other TAs cannot consider your appeal.
- **You must bring your Essay, the signed Essay Grading Sheet, and a Written Statement of your concerns – maximum 1 page—so as to provide a reasonable, substantive, and specific explanations of your concerns**
- After listening to your concerns and taking your written statement, along with your marked essay, the TA-Marker will re-evaluate your essay and inform you of his/her decision.
- Your Essay Grade may increase or decrease.
- You must initiate your appeal with your TA-Marker **within two weeks from the Essay Return date.**
- If you still have unresolved concerns after the TA-Marker has returned your appealed essay, you will need to see that term's Course Lecturer, during office hours or email to set up an appointment.
- Appeals to each Course Lecturer must be for the Essay grade received during that Course Lecturer's term; a Course Lecturer does not handle appeals from the other Course Lecturer's term.

d) Exam Grade

- Wait two days, then see that term's Course Lecturer during office hours, or set up an appointment via email.
- Appeals to each Course Lecturer must be for the Exam grade received during that Course Lecturer's term; a Course Lecturer does not handle appeals from the other Course Lecturer's term.

34. Some more ground rules and recommendations

a) You must read the course outline and all the administrative regulations available on SAKKAI carefully. Please do not refrain from asking questions – your friends and colleagues may have the same questions and need answers, too.

b) Conduct yourself appropriately in lectures

- Be courteous; act responsibly; refrain from talking; avoid activities that disrupt or distract fellow students
- You may be asked kindly to leave if you are being disruptive to the proper functioning of the class
- **You are required to conduct yourself according the University of Western Ontario Student Code of Conduct**, which can be accessed as a PDF from:
<http://www.uwo.ca/univsec/board/code.pdf>.
- Please feel free to chat with each other and the professor but keep in mind that before the Lecture begins, the Professors and/or TAs are busy setting up so it would be better to wait until the break, after the lecture and/or during office hours

35. More Useful & Necessary Info

Please be read and be familiar with rules and regulations in the Appendices that are posted on the Political Science Department's, the Dean's Office's, Social Science Academic Counselling, and Registrar's websites, among others.

36. After graduation and in future years?

- We would appreciate hearing from you once you have graduated and in future years. For more information about the other classes we teach and the field of IR, see our faculty and personal websites available through the Department of Political Science's homepage.
- If you need a reference, please email us individually for more information. **Professor Simpson's policy is not to write references for law school and/or graduate school based on your standing in a second-year class because such a reference, compared to a 3rd-year or 4th-year reference is not as useful, and could be doing you a disservice, not a service.**
- **Although I may not remember your exact name given the number of students I have taught, I will always remember your face. It's a small world and we're only on it together for just a short time!**

37. Before the Coffee Break and Before the first lecture on Power: Simpson's IMPORTANT Instructions

- a) Brief Introductions and Learning How to Shake Hands Properly (5 mins)**
- b) Longer Introductions and Learning How to Make Conversation During Meetings & Receptions (5 minutes plus the 10 minute coffee break = about 15 minutes)**

COFFEE BREAKS: ASK OTHERS ABOUT:

1. What are the newspapers and magazines that you can't live without?
2. If you could own only 3 books, what would they be?
3. Which writers and thinkers have influenced you?
4. If you could create one law, what would it be?
5. If you could visit any time in history, when would it be?
6. What are the sources of your best ideas?
7. What would you give up for a more human world?
8. Which current trend most troubles you?
9. What is the most important thing you learned in writing your papers last year?
10. What would you like to learn next?

If you or someone you know is experiencing distress, there are several resources here at Western to assist you. Please visit <http://www.uwo.ca/uwocom/mentalhealth/> for more information on these resources and on mental health.

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Services for Students with Disabilities (SSD) at 661-2111 x 82147 for any specific question regarding an accommodation.

THE UNIVERSITY OF WESTERN ONTARIO
FACULTY OF SOCIAL SCIENCE

PLAGIARISM

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offense (see Scholastic Offence Policy in the Western Academic Calendar).

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of Publication and page number. Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writer's ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in

quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source; these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction, your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases, in their suspension from the University.

MEDICAL ACCOMMODATION

The University recognizes that a student's ability to meet his/her academic responsibilities may, on occasion, be impaired by medical illness. Please go to https://studentservices.uwo.ca/secure/medical_accommodations_link_for_OOR.pdf to read about the University's policy on medical accommodation. Please go to <http://www.uwo.ca/univsec/handbook/appeals/medicalform.pdf> to download the necessary form. In the event of illness, you should contact Academic Counselling as soon as possible. The Academic Counsellors will determine, in consultation with the student, whether or not accommodation is warranted. They will subsequently contact the instructors in the relevant courses about the accommodation. Once a decision has been made about accommodation, the student should contact his/her instructors to determine a new due date for term tests, assignments, and exams.

If you have any further questions or concerns please contact, Rebecca Dashford, Undergraduate Program Advisor, Department of History, 519-661-2111 x84962 or rdashfo@uwo.ca