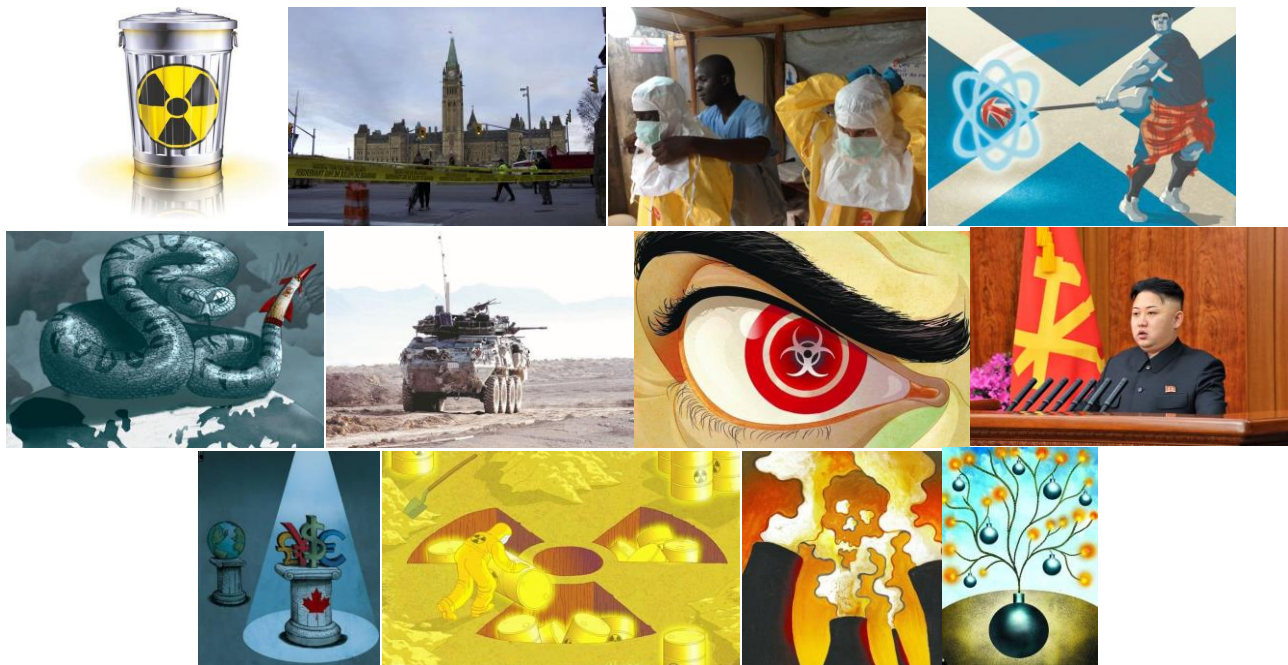


IR 2701E: Becoming International: Global Politics since 1945



The University of Western Ontario
Winter Term, 2015
Tuesdays 11:30 – 1:30
Lawson Hall 1227

Term I Instructor: Geoffrey Stewart
Office Hours: Wednesdays 12:30-2:30 or by appointment
Phone: 519-661-2111 ext. 84992

e-mail: gstewa4@uwo.ca
Office: 2237 Lawson Hall

Term II Instructor: Erika Simpson
Office Hours: Tuesdays after class, Wednesdays 2:30-3:30 or by appointment on Monday/Friday
Phone: 519 661-2111 ext. 85156

e-mail: simpson@uwo.ca
Office: 4157 SSC

TA: Tyler Turek

e-mail: tturek@uwo.ca

This interdisciplinary International Relations course unpacks the history, theory, and practice of global politics since 1945. The first semester explores the historical evolution of the international system with emphasis on the Cold War, cultural diplomacy, decolonization, and economic globalization. Students will be introduced to the main historical actors and problems that have shaped international politics as well as participate in an interactive simulation based on the 1954 Geneva Convention on Indochina. The second semester builds on these topics with empirical and theoretical analysis of the primary issues in contemporary IR studies, including the environment, migration, multilateral institutions, nuclear proliferation and security. Students will also develop the simulation skills learned in the first semester in exercises based on the Cuban Missile Crisis, North Korea's nuclear program and a Model UN. Both semesters aim to deepen students' understanding of past and present developments in world politics and the ways that history and political science benefit from each other.

IR 2701E: Becoming International: Global Politics since 1945

2014-2015

Professors Geoffrey Stuart & Erika Simpson

COURSE OVERVIEW AND REGULATIONS—Term 2 with Professor Erika Simpson

1. Course Description - Term 2 with Professor Simpson

This interdisciplinary International Relations course unpacks the history, theory, and practice of global politics since 1945. The first semester explores the historical evolution of the international system with emphasis on the Cold War, cultural diplomacy, decolonization, and economic globalization. Students will be introduced to the main historical actors and problems that have shaped international politics as well as participate in an interactive simulation based on the 1954 Geneva Convention on Indochina. The second semester builds on these topics with empirical and theoretical analysis of the primary issues in contemporary IR studies, including the environment, migration, multilateral institutions, nuclear proliferation and security. Students will also develop the simulation skills learned in the first semester in exercises based on the Cuban Missile Crisis, North Korea's nuclear program and a Model UN. Both semesters aim to deepen students' understanding of past and present developments in world politics and the ways that history and political science benefit from each other.

2. Readings

There is no formal textbook for the second term. All the information you need is available on WEBCT/Sakkai/OWL [hereafter OWL] in the form of Powerpoint slides, simulation materials or websites. Likewise, tutorial slides and discussion questions are posted on-line on OWL. In the event that OWL fails or is suddenly unavailable prior to or during the exam study period, you are responsible for pre-saving all the slides onto your laptop or for obtaining copies of the slides from other students in the class who saved the slides during lectures and tutorials in order to make their notes. Not being able to access the slides for some reason or losing your own laptop is not grounds for missing the exam or appealing this course. Many students copy the text, delete the pics and study the notes before the study period for exams begins in order to save time.

3. Course Evaluation:

Participation in Lectures and Tutorials	Term 1: 10%	Term 2: 10%	Total participation: 20%
Essays:	Terms 1: 25% (2 essays worth 10% and 15%)	Term 2: 25% (1 rough copy due March 3 at midnight worth 10% and 1 final copy due April 7 worth 15%)	Total essays: 50%
Exams:	December exam (3 hours): 15%	April exam (2 hours): 15%	Total exams: 30%

4. Learning Outcomes:

Upon completing Term 2 (the politics section of the course), students will be able to:

- Identify and describe some key figures, events and trends in the recent fifty-year history (1962-2014) of international relations;
- Identify and engage with different types of political theories in international relations;
- Analyze and evaluate international issues and place them in their historical context
- Connect present-day problems to historical events and place them in a broader context

5. Professor in Term 2: Associate Professor Erika Simpson

Office: SSC 4157, Social Science Building

UWO Tel: 519-661-2111 ext. 85156 for voice mail messages.

Cell/text: 519-520-3630 for emergency use. All my telephones will accept your voice mail, but not texting as I have blocked my phones from texting. Use email instead please. If we discuss an issue or problem, it is your responsibility to email me to remind me of the new administrative requirements we have agreed upon. I will email you confirmation emails. Everything we discuss is documented by email to assist both of us in keeping track of you.

Email: simpson@uwo.ca

6. Professor’s Office Hours:

I hold office hours after class in our classroom and Wednesdays, 2:45-3:30 and Thursdays 2:00 pm – 3:30pm in Room 4157, 4th floor, facing south, Social Science Building. Most students prefer to visit the TA before emailing me or you can copy me on an email to the TA.

7. Tutorial Assistant

Terms 1 and 2: Tyler Turek tturek@uwo.ca

Office hours: STH 2160 on Wednesdays between 2-3 p.m. or by appointment.

8. Tutorials

Students will meet on a weekly basis for tutorials. Students should come prepared to discuss the information and exercises explained on the powerpoint slides in a thoughtful and critical manner. They may ask questions about any subject matter that they may feel needs further clarification or explanation during the lectures and tutorials. Attendance at lectures and tutorial participation is mandatory.

004	Tuesday 1:30 to 2:30	Lawson Hall 2205
002	Thursday 10:30 to 11:30	Weldon Library 259

You must attend the tutorial in which you are already enrolled except in exceptional circumstances. You may only change tutorial times with the TA or Professor’s written permission.

9. Contacting the Professor and the Tutorial Assistant by Email and in person:

Generally we respond to your email within 2 business working days so if you do not hear back from either one of us, resend your message and attachment with a subject heading that identifies you as a student in this class.

For example [**hereafter e.g.**], a subject heading that works well would be: ‘urgent message from Indio Azram in IR2701E and in your Tuesday tutorial’. A message that could inadvertently be deleted as unread would be something like, ‘thanks’. Not changing the subject heading could result in us not opening up your email. Make sure the subject heading flags an important email so it is not deleted in the sea of spam professors and TAs regularly receive.

We suggest that when you write important emails to your TA or professor, you write your subject heading first; then attach your attachments; then write the body of your email--and then add the email addresses, including your own address. If you plan to attach your essay, send your email with a 'read receipt' and 'delivery receipt' to each of us and copy yourself on the emails.

10. Important Notices Concerning Pre-Requisites and Anti-Requisites

- Antirequisites: Political Science 231E; International Relations 210E; Political Science 2231E
- Prerequisites: Political Science 020E or 1020E
- “You are responsible for ensuring that you have successfully completed all course prerequisites, and that you have not taken an antirequisite course. Lack of prerequisites may not be used as a basis for an appeal. If you are found to be ineligible for a course, you may be removed from it at any time and you will receive no adjustment to your fees. This decision cannot be appealed. If you find that you do not have the course prerequisites, it is in your best interest to drop the course well before the end of the add/drop period. Your prompt attention to this matter will not only help protect your academic record, but will ensure that spaces become available for students who require the course in question for graduation.” – Office of the Dean, Faculty of Social Science
- "Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all course prerequisites have been successfully completed, and that they are aware of any antirequisite course(s) that they have taken. If the student does not have the requisites for a course, and does not have written special permission from his or her Dean to enroll in the course, the University reserves the right to cancel the student's registration in the course. [The University may also choose not to adjust your fees, such as not providing you a refund for the course.] This decision may not be appealed." – University of Western Ontario Academic Calendar

11. Introductory Overview of Course Content and Required Readings

This overview will probably change and evolve as the course progresses. Illnesses, cancellations and other unforeseen developments can affect the dates, times and topics. The official overview is posted online and changed online. I will make announcements as well, if the overview is changed.

Dates	Topics	Assignments & Tutorials
Week 1 Jan 6	<p>Course Overview, Introductions and Level of Analysis Approach</p> <ul style="list-style-type: none"> • Course regulations, essay topics and exam expectations (hour 1) • Levels of Analysis Approach in IR with a case-study of understanding why the Cold War ended (hour 2) 	<ul style="list-style-type: none"> • No tutorials
Week 2 Jan 13	<p>Historical Backdrop (1939-63)</p> <ul style="list-style-type: none"> • Legacies of World Wars I & II and the Cold War (hour 1) • Cold War Crisis Decision-making (hour 2) 	<p>Nuclear War and Hiroshima</p> <ul style="list-style-type: none"> • Short Film on Hiroshima (“<i>If you love this planet</i>”) • Short debate about whether US should have dropped bombs on Hiroshima & Nagasaki
Week 3 Jan 20	<p>Whirlwind Tour of IR Theories (1945-1970s):</p> <ul style="list-style-type: none"> • Hour 1: Classical Realism versus Idealism/Liberalism vs. Neo-Realism (1940s-1970s) • Hour 2: Marxism, Feminism and Post-Modernism (1970s-2014) 	<p>Cuban missile crisis preparation</p> <ul style="list-style-type: none"> • Short Film on Cuban missile crisis • Role assignment and help with preparation for Cuban missile crisis roleplay.
Week 4 Jan 27	<p>Cuban missile crisis roleplay. Participation point #1</p>	<p>Model UN preparation</p> <ul style="list-style-type: none"> • Remember to email the TA for

	<ul style="list-style-type: none"> • Roleplay (hour 1) • Debriefing the Roleplay (hour 2) using concepts from Classical/Neo-Realism Theory versus Idealism/Liberalism Theory 	<p>your first- or second-choice of a country to represent in our upcoming Model</p> <ul style="list-style-type: none"> • How to write UN Resolutions (slides)
Week 5 Feb 3	<p>Foreign Policy Processes (1962 to today):</p> <ul style="list-style-type: none"> • Foreign Policy Making (hour 1) • Instruments of Foreign Policy (hour 2) 	<p>Introduction to International Organizations (IOs)</p> <ul style="list-style-type: none"> • Talking points about NAFTA, NATO, NORAD, etc
Week 6 February 10	<ul style="list-style-type: none"> • International Law and International Organizations (hour 1) • The UN and International Law (hour 2) 	<p>International Law and the UN</p> <ul style="list-style-type: none"> • Crafting your UN Resolution to obtain the most co-signatories • Discussion: What instruments of Foreign Policy could your Resolution recommend? (e.g. sanctions, drone strikes)
Week 7 February 17	Reading Week	No office hours
Week 7 Feb 24	Model UN Roleplay Participation point #2	<ul style="list-style-type: none"> • Essay Writing Advice: Slides #1
Week 8 March 3	<p>Global Security Today</p> <ul style="list-style-type: none"> • Power (hard power and soft power, Canada's indices of hard- and soft power) • Nuclear Proliferation • Non-Proliferation & Disarmament <p>Rough Copy Due by Email at midnight!</p>	<ul style="list-style-type: none"> • Essay Writing Advice: Slides #2 • Conventional Weapons: Discussion (e.g. cyberwarfare, dual-use weapons, drones, land mines, nanotechnology)
Week 9 March 10	<p>Terrorism</p> <ul style="list-style-type: none"> • Terrorism (individual, group & state-level) (hour 2) • Third-generation/lone wolf terrorism (hour 2) 	<p>Terrorism continued...</p> <ul style="list-style-type: none"> • What can be done about suicide bombers? (slides & discussion)
Week 10 March 17	<p>Human Rights and North Korea:</p> <ul style="list-style-type: none"> • Human Rights and North Korea • North Korea Nuclear Crisis Participation pt. #3 (hour 2) • All rough copies returned this week 	<ul style="list-style-type: none"> • NGOs you could volunteer or work for: Discussion • What Can You Do with Your BA in Political Science? • All rough copies returned in class or by email this week.
Week 11 March 24	<p>International Economics and Development Assistance</p> <ul style="list-style-type: none"> • Course Evaluation and TA Evaluation? • International Economics (hour 1) • Development Assistance (hour 2) 	<p>Development Assistance Project, continued...</p> <p>Slides and Discussion of CIDA project in tutorial, if there is a class/TA evaluation</p>

Week 12 March 31	<p>Global Environmental Politics</p> <ul style="list-style-type: none"> • Course Evaluation? TA Evaluation? • Environmental problems including Arctic Pollution, Climate Change, Nuclear Waste, Toxic Waste, Underground Nuclear Waste depository, etc. 	<ul style="list-style-type: none"> • Environment: Cooperation and Conflict (discussion and slides) • Global Jeopardy on the Environment
Week 13 April 7	<p>Population Movements and Immigration & Refugee Policy</p> <ul style="list-style-type: none"> • Population Movements (hour 1) • Immigration & Refugee Policy (hour 2) • The Final Exam (15%), what to study, and advice on multiple choice exams • Final Copy of Essay Due by Email at midnight 	No tutorials

13. The Final Exam (15%), what to study, and advice on taking notes:

How should I study for the final exam? The two-hour multiple-choice exam in April will test you on the lecture and tutorial material, including all the posted slides (lectures 1-13 and tutorials 1-12). The final exam will not test you on what students exactly say in class or during the tutorials as student comments differ from year to year and tutorial to tutorial, depending on the students' various interests. The final exam also does not test you on the exact wording any of the UN resolutions. It does not test you on the individual roleplaying material for the Cuban missile crisis and for the North Korean crisis. Instead you earn plenty of participation marks on the in-class and in-tutorial discussions as well as participation marks for participating in the simulations. We cannot test you in the final exam on the students' answers during discussions nor on the individualized simulation materials as everybody tends to learn powerfully-different lessons.

You may not miss the Final Exam, although it is only worth 15% of your final mark, or you will fail the course. There will be approximately 100 questions on this multiple choice exam. The exam's questions range between very easy to very difficult. There are no written parts of the exam—it is entirely based on multiple choice questions so the professor can use Scanitron to mark the exams. Due to unforeseen events, some students write the make-up exam a few weeks later or in August or a year later, in which case they will write exams based on different multiple choice questions drawn from an 'Exam Bank' of multiple-choice questions. I am constantly writing new multiple choice questions so if you would like to email me possible questions for the Exam Bank, your suggestions are very welcome. You must email suggestions before March 10th, generally the last day for professors to submit exam questions to the Central Administration. Notably, it will take many fast readers much less than 2 hours to finish the final exam using Scanitron, while other students will remain in the exam room, rechecking their answers for the entire two hour time period. As soon as I know when the exam is scheduled, I will post the exam schedule on OWL. You cannot make plans to travel out of the country until the exam schedule is up.

Keep in mind that the final exam will probably raise your mark as it is worth 15% of this term's mark and most students do very well on most of the questions. The class average tends to be very high and at least 3 people will probably score 100% on the final exam. That said, it is highly recommended when preparing for the exam in April that you consider forming a small study group, so that you and some

friends can share notes, and discuss the lecture material. There is nothing wrong with a collective effort in terms of studying for all your classes. After all, that is what the classroom is about—all of us working together for fun and learning.

To summarize, the final exam tests you on everything you learned from the lecture/tutorial slides, from the spoken lectures and from the tutorials--there is NO textbook. You should always try to come to class—even if you have not had a chance to download or print the slides. During the lectures, tutorials and simulations, your task is to think about and question the materials, not to be a ‘medieval scribe’. While I appreciate many students want to reinforce the lecture material by taking many handwritten or typewritten notes, you do not need to take handwritten or typed notes during class unless this is your preferred learning style. I would prefer to see you think about the slides’ content and participate in class discussions and simulations rather than see your head bent down, hurriedly scribbling for two hours! Why get writer’s cramp? All the slides are posted so if we do not get to the end of the slides that were posted before the class began, then I will delete those we did not cover so you do not need to study them. In the event that OWL collapses or is unavailable due to cyberwarfare or something similar, I will show the slides on a stick and you can view them later—or if need be, we will cancel the class/tutorial.

14. How Can You Earn Participation Marks (10%)?

Participation marks are designed to reward participation, enhance the class’s activities; and increase high-quality attendance. Participation marks are earned through participation in lectures and tutorials, specifically:

- 1) the Cuban Missile Crisis simulation = 1 participation point for speaking in your ‘role’ during this simulation.** No matter how long your spoken contribution lasts, the TA or I will award you one point for somehow contributing on your role’s behalf. Speaking publicly may require some advance preparation for your particular role, especially if you are assigned a prominent role, like Kennedy, Diefenbaker or Khrushchev. But in most cases, you should be able to earn this point simply by reading the ‘individualized’ materials for your role and speaking up at least once.
- 2) the United Nations simulation = 1 participation point for showing up to play your assigned/requested country.** Although you may not get an opportunity to speak more than once as there are more than 30 countries, you will earn one participation point for showing up and voting on UN Resolutions. Although just like at the UN, there will be absences due to illnesses and extenuating circumstances, you cannot ‘make up’ for losing this or any other participation points.
- 3) North Korea Nuclear Crisis simulation, so just as in the CMC simulation, you will earn 1 participation point for speaking.** No matter how long your spoken contribution lasts, the TA or I will award you one participation point for contributing, which may require some advance preparation for your particular role, especially if you are assigned a prominent role, like the leader of North Korea or a less prominent role, like a Brigadier-General who is threatening to lob a nuclear missile over Japan.
- 4) Regular discussions during the lectures and tutorials= you will earn up to 10% in participation points for speaking up with high-quality comments during tutorial discussions and during regular lectures.**

15. What if I miss a simulation?

If you must miss any simulation, for any reason, you can ‘make up’ the missed participation mark by earning more participation marks during lectures and tutorials. You cannot earn more than 10% of your mark with participation points—we don’t add bonus points to the final mark in the class--but most students will earn 100% in terms of their participation marks over the entire term.

16. Will I know my marks before I write the final exam?

To summarize the participation marks, you can easily raise your Final Mark by earning 100% on participation points. We will post your participation mark right before the final exam so you know all your marks, except the final exam mark when you go into the exam.

17. Will my mark be similar or higher than in term 2?

There will be plenty of opportunities to increase your marks in this class and make International Relations 2701E a more enjoyable and worthwhile experience for all of us.

18. The Term 2 Essay

The Term 2 Essay is worth 25% of your second-term mark. The rough copy of the essay is worth 10% and the final copy is worth 15%.

Procedure:

- ✓ Choose from among the 10 ‘boxes’ below ONE or more questions. You cannot combine questions from different ‘boxes’. It is up to you whether you want to tackle one question in one box or two or more questions in each box. You will not necessarily earn a higher mark for answering 2 or more questions in each box.
- ✓ If you do not know yet which of the basic concepts in boxes #1-10 below interest you and which you would like to write your essay on, you could consult the TA. Each concept is elaborated upon in one or more lectures in the order that the concepts are presented below.
- ✓ In terms of research, begin by examining any IR textbook’s references for some guidance on building your essay’s Bibliography or Works Cited page. Or go online and use Google Scholar or the D.B. Weldon catalogue to research the topic.
- ✓ You can also consult with the TA on how to narrow down or enlarge your essay topic before you submit your rough copy (10%). The TA can read paragraphs that outline your proposed paper, but not drafts of your rough copy--otherwise to be fair to all the students in the class, the TA would be expected to read everybody’s drafts of their rough drafts--and this would be very time-consuming and onerous.
- ✓ At least two tutorials will be devoted to providing Essay Help and the TA and I will hold regular office hours all term (except during Reading Week).

18. Term 2 Essay Questions

	Concepts:	Essay Questions: Choose 1 or more from ONE Box
1.	Crisis Decision-Making, Foreign Policy Making & Instruments of Foreign Policy	How was one international crisis solved in the last century [1913-2014] and discuss how decision-making affected the crisis? OR What instruments of foreign and/or defence policy making have prevented violent conflict in the past?
2.	International Conflict, Militaries, Use of Force & Terrorism	What has been done to prevent international conflict in the past? OR What has been done to prevent nuclear proliferation in the past? OR What has been done to prevent chemical and/or biological weapons proliferation? OR What has been done to prevent terrorism?
3.	International Law & Organizations (e.g. EU, NATO)	Why did the US choose not to ratify the International Criminal Court (ICC) treaty and/or the Comprehensive Test Ban Treaty (CTBT)? OR What are the advantages & disadvantages of NATO expansion? OR What are the advantages/disadvantages of EU membership?
4.	The United Nations and Peacekeeping	What have been some of the institutional strengths and weaknesses of the UN and what UN reforms have been suggested? OR When and why has peacekeeping succeeded or failed? OR Why is UN peacekeeping in decline and what can be done to strengthen the UN's peace support operations?
5.	International Law, Nuclear Proliferation & Arms Control	What are the advantages & disadvantages of resorting to humanitarian intervention? OR Why are nuclear weapons proliferating and what can be done to strengthen nuclear arms control?
6.	Human Rights & Genocide	What are human rights and what international laws exist to protect them? OR What is genocide and what types of humanitarian intervention have taken place to prevent genocide and other war crimes?
7.	NATO or Peacekeeping	What are the advantages and disadvantages of NATO expansion? OR When and why has peacekeeping succeeded or failed? AND/OR Why is UN peacekeeping in decline and what can be done to strengthen the UN's peace support operations?
8.	North-South Issues & Development Assistance	What are some proposals that have been suggested to help encourage North-South development and why have they been inadequate and/or adequate? AND/OR Is a North-South framework useful for understanding development issues?
9.	Environmental Problems	What international negotiations have been successfully or unsuccessfully negotiated to help solve some important environmental problems? AND/OR Why have international efforts to prevent climate change been adequate and/or inadequate?
10.	Population Growth, Migration & Refugees	What are some population growth and/or immigration & refugee policies around the world? AND/OR what role do such policies play in spreading international conflict and global inequality?

19. Essay Length: 3000 words maximum

Your final essay is expected to be a minimum of 8 pages to a maximum of 10 pp. long including the footnotes or endnotes, but not including the Title Page, Bibliography or Works Cited pages. The essay must be double-spaced with 1 inch margins. You must use 12 pt. font for the text and 10 pt. font for the footnotes or endnotes. You may use any font (e.g. Times Roman or Arial) that you prefer.

To clarify some issues regarding page length versus word count. The essay must be no longer than 3000 words. You should calculate there are approximately 250-300 words per page, and you should use the

Word-count function on your computer. As during Term 1, Turnitin (embedded in OWL) will generate a word-count which may be consulted to check if you are under or over the limit. The word-count used by Turnitin uses a complete word-for-word count of the paper, and therefore does not drop or eliminate anything. On the other hand, the Word count in other word processing programs, like MS Word may exclude initial articles such as: 'an', 'a' and 'the' but it will probably include all your endnotes or footnotes. It is difficult not to count the end/footnotes but lengthy notes will add a lot to read to your essay.

For example, 8 pages X 250 words per page = 2000 words, so 2000 words is the minimum length expected. You could cram 300 or more words onto a page, including the footnotes, so 8 pp. X 300 words per page including the footnotes = 2400 words. The essay needs to be a maximum of 10 pp. X 250 words = 2500 words. But you could aim for 10 pp. X 300 words = 3000 words. We allow for about 10% over 3000 words so 3300 words. We will figure out if you are 10% under- or 10% over the limit ourselves.

20. Works Cited (APA) versus Bibliography (Chicago?) versus In-text references (MLA?):

In Political Science 1020E and/or in 2701E term 1 or in 2231E, you may be expected to abide by strict restrictions regarding style. For example, some instructors want you to submit use the APA style including Works Cited rather than the MLA style with a Bibliography. Some of your other instructors may prefer Chicago style but prefer the 15th edition to the 16th edition due to different rules about in-text references. What to do? In this class, you may use any style you like so you can use MLA or APA or Chicago Style or even the Medical style (which makes the most sense). The only rule is that you must consult an online or hard copy of an actual STYLE BOOK and **not** the D.B. Weldon on-line guide, which is a blend of all three styles and will be revised soon. If you do not know what an actual STYLE BOOK is, don't worry. We will discuss this in tutorials and lectures. But you absolutely must follow some kind of detailed on-line or hard-copy of any STYLE BOOK and not a shortened handout that you obtained from a library, room-mate and/or high school English course as they can have errors.

21. Footnotes versus Endnotes? Chicago versus MLA?

In term 2, you can use footnotes or endnotes. You can try out Chicago style, rather than APA. Every style guide makes different yet **consistent** recommendations. If you plan to study history and political science next year and in future years, you need to learn how **to consistently** write and properly construct footnotes or endnotes. The TA will read and mark your paper for consistency versus inconsistency.

22. Submitting the Rough Copy and the Final Essay (no Turnitin and Hard Copy Regulations)

The rough copy of the essay:

The rough copy of the essay must be emailed to both Professor Simpson (simpson@uwo.ca) and the TA (tturek@uwo.ca) by midnight on the due date: Tuesday March 3 . You should not use OWL to submit your paper. You may not fax us or give us any kind of hard copy of your rough paper. We also do not want a hard copy of the final essay. All of our correspondence regarding your essay will be done online using Western's secure email server.

Since the rough copy is not the final copy of your paper, you will not need to submit your paper to OWL and Turnitin when you submit your rough paper. Indeed, due to recent problems submitting papers on OWL and Turnitin on time, we have decided to use our own email inboxes to receive the papers. But you will need to submit the final copy to Turnitin in order to abide by university regulations.

First the TA will return the rough copy of the essay, worth 10% of your mark, with some suggestions on your rough copy itself. The TA will copy me on the marked rough copy with the mark so that I am aware of your topic and any issues concerning your mark.

The same late penalties apply to the rough copy as to the final copy so as it explains below, basically - 25% after midnight, -50% if more than one week late, -75% if more than two weeks late and -100% if 4 weeks late. You cannot pass the class without submitting a rough copy—and you cannot change topics after submitting the rough copy to another topic for the final essay.

The final essay:

All students are required to submit, along with a hard copy of their essay, another hard copy of their essay's Turnitin Report, which means the Turnitin 'receipt' and/or the Turnitin copy of the entire essay (the Turnitin receipt is sufficient). We will not mark your paper on the due date unless you have already submitted the same copy to Turnitin that you emailed both of us. In short, you must submit your final paper to the TA's email address, to the professor's email address, and to OWL's embedded Turnitin box and you must submit the same copy of the paper to all three places. We will check the Turnitin report either before returning your marked essay and/or before the final exam. If you do not submit to Turnitin, you will automatically fail the course, creating a lot of administration for Professor Simpson to change your mark later, once you have submitted.

If you foresee having difficulty with using Turnitin, please see ITS and/or your Teaching Assistant well prior to the due date. Do not email Professor Simpson or your TA at the last minute for instructions as they will not be able to help you access the Turnitin site. Professor Simpson's decade-long experience with Turnitin and now OWL indicate that these sorts of repositories often close down at the last minute; they often fail to accept a resubmitted paper; and they create **tremendous stress** for students and professors alike. Please keep in mind that there are often technical problems with Turnitin and OWL, so the Professor or TA may announce in class and/or by a different email program, different types of changes. For example, we may be forced to announce that Turnitin is inaccessible, that OWL is not working, or OWL has collapsed. **Those announcements may affect your ability to submit on-time but cannot be grounds for an appeal or a change of marks in this course.**

We will compare all three versions (the professor's copy, the TA's copy and the OWL/Turnitin copy) to ensure they are all exactly the same. Obviously students who fail to submit to Turnitin, who plagiarize or who buy papers they did not write themselves will automatically be assigned a final mark of 0% and their file will be forwarded to the Chair of the Political Science Department and/or the Dean. For more on the penalties surrounding plagiarism and purchasing of papers, see all the regulations below.

23. Electronic Back-up Copies:

You are also responsible for retaining yet another electronic back-up copy of your rough copy and your final copy. I suggest that in case of fire or computer theft, you often email drafts of your essay and the final copy to your own email address.

24. Return of final essay:

Finally, we will mark and return the electronic version of your essay (not the hard copy) and the professor (not the TA) will retain copies of all the related emails for one year. Nevertheless, you and not the professor are responsible for retaining the copies of all these emails in the event that you want to seek a reread, appeal your grade and/or want to discuss your final grade. If your computer is stolen and you have not backed up in cyberspace, then I can search my inbox for all the correspondence but I may be dead or gone....in short, backup everything, all the time.

25. More Turnitin Information (and Information on Plagiarism and Purchasing Papers)

Submitting two different versions of the essay may result in a penalty or a zero being assigned to the essay at the Professor's and/or Coordinator's discretion.

"All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>)."

Any attempt to submit a copy of your final essay or a rough copy that is different from the final printed copy you have submitted may result in 0% being assigned to the essay. Any essay not submitted to Turnitin.com will have a grade of 0% assigned to it until the electronic copy is submitted to Turnitin.com; once submitted and checked, the actual essay grade received will replace the 0% (assuming no further problems or grade deductions)

If any of your essays and/or any assignments you submit for this course are shown to be plagiarised, your grade for the assignments and/or essays, and this course, and any other punitive measures, may be determined by the Department of Political Science and other relevant administrative personnel in accordance with appropriate University procedures.

Note that students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar)

26. If you need an extension on an essay:

You must take your supporting documentation to your Faculty's Academic Counselling office (Social Science, Arts, etc.) so that they can consider and verify your documentation and let us know what accommodation should be considered. Although Academic Counselling will advise us about accommodation, Professors make the final decision about dates, etc., in consultation with you and your counsellor.

27. Late Penalties:

Please note there is a slightly different policy in Term 2 as Professor Simpson is solely responsible for submitting your FINAL MARK, exactly 7 days after the FINAL EXAM which is not yet scheduled. Accordingly, the Term 2 instructor must operate by much stricter rules than in Term 1, due to various University Regulations and Restrictions.

The Essay is worth more than 10% of the course so if you do not have any supporting documentation and/or Academic Counselling does not grant you an extension, then the Late Penalty after midnight and anytime within the next week is: -25% on the Essay. If the essay is submitted more than 7 days late, so after midnight seven days later, it will be docked -50% late marks. If the essay is submitted 14 days later, it will be docked -75% late marks and although it is worth so little, you must submit it or you will fail the class.

No Late Essays will be accepted after the -50% Late Essay Due Date unless you speak with the Professor responsible for that Term; the Professor will determine if you can submit the essay and if any further penalties will be applied.

In this case, you are strongly encouraged to visit Academic Counselling even if you think your reasons for being late are 'illegitimate' because -75% on your essay is significant and it stays on your transcript forever. After 28 days or 4 weeks, late essays cannot be accepted without written permission from the

Professor and Academic Counselling and they will be docked heavy late marks (e.g. essays submitted during the exam will be docked -100% late marks but they must be submitted anyway, in order to pass the class).

If the Professor in conjunction with Academic Counselling (and not the Course Director alone) determine that you can submit the essay late, any further penalties that will be applied are subject to consultation with Academic Counselling. For example, you may need to be assigned an INC (Incomplete) and fill out a host of forms with both of us spending a lot of time applying to change end dates and appeal to the Dean for clemency.

Although you may have tried to do this in first year, waiting until the Final Exam to submit your paper is unacceptable (automatic -100% so essay has no value but must be submitted to pass the course). Professor Simpson cannot change the University regulations and you will need to communicate directly with the Dean's office to try to submit your paper.

28. What if my professor or the TA becomes ill and/or drops out?

In exceptional circumstances, essays will be marked by a different TA and/or different professor.

29. When will you Return the Rough Copy, Final Essay and Exam?

- ✓ Rough copies submitted on time will be returned no more than 2 weeks later. Rough copies that are submitted late will be returned either by the last class or by the April exam. The same late penalties apply to the rough copy as to the final copy so as it explains above, basically -25% after midnight, -50% if more than one week late, -75% if more than two weeks late and -100% if 4 weeks late. You cannot pass the class without submitting a rough copy—and you cannot change topics from the rough copy to another topic.
- ✓ Final essays that are submitted by midnight on the last day of classes will be returned by email either before the final exam (depending on when it is scheduled) or within two weeks so that your final mark can be calculated on time.
- ✓ You will not receive your final exam back due to university regulations. Nor may you discuss your performance in the exam with the Professor, as in Term 1. Your final mark for both terms must be submitted within 7 days of the exam. If you want or need a mark changed, you will need to appeal the final mark as professors are not permitted to discuss your final mark with you by email.
- ✓ Please do not email me asking about your final mark as I am not allowed to email your final mark—you must access the University Registrar for your final mark.

30. What is your advice on taking notes from the powerpoint slides?

- Many powerpoint slides and embedded URLs (including suggested websites and Youtube excerpts or longer films) will be posted on OWL and shown during the lectures and/or tutorials. You will not be tested on material that is viewed on film, spoken about or discussed in class. You only need to study the slides and attend lectures and tutorials in order to study for the final exam.
- You are responsible for taking your own notes during the lectures/tutorials. We do not post notes of tutorial discussions but we will post the lecture and tutorial slides beforehand. You should take notes during the group discussions, perhaps adding your notes to the slides you are viewing.
- In most cases, the slides will be available on OWL about **24 hours before the relevant class**. But the professor and TA reserve the right to post **updated or substantially changed lecture or tutorial slides just before the class begins**. They also reserve the right to change the Power point slides after the lecture or tutorial has ended to reflect the actual lecture and discussion (e.g. fire drills,

emergency, stolen power point machine, etc). This is another reason why you should attend the lectures and tutorials.

- You should also know that some professors, TAs and guest lecturers may deliberately choose not to use Power point slides, in which case you are responsible for taking notes. **Guest lecture material will definitely be covered on the exams but at this time, no guest lectures are planned due to the amount of material we need to cover this term.**

28. Clickers? My policy is that they will not be used because:

- a) it is a waste of precious class time to wait for results to stream in during lectures;
- b) there tends to be confusion and disagreement about ‘right’ vs. ‘wrong’ answers;
- c) there can be misuse of clickers regarding attendance;
- d) it can be unfair if students forget to bring them or if professors often forget to use them.

29. What more can you say about your lecture and tutorial policy regarding our Participation and Attendance Marks?

During Term 2 lectures and tutorials, you will be highly encouraged to participate in class discussion, ask and answer questions, as well as engage in debate. The TA will take careful records of your participation which I check over. This is a sample chart:

Name	Absent?	7	7+	7++	8	8+	8++	9	9+	9++
Jake (Smith)										
Jessica (Steeles)			✓			✓			✓	
Joel (Panoose)									✓	

The TA marks your first name with a checkmark each time you speak—and at the end of the term, s/he and I review the number of checkmarks for each tutorial and the quality of your comments. I review the charts on a random basis over the term. Usually there is strong consistency between your participation in tutorials and lectures, but some students are less shy in the smaller tutorials. Notably I do not keep a written record of your performance during lectures, except during the simulations, when I take written attendance and make notes on your contributions with a view to helping you speak up more.

During the lectures and tutorials, please introduce yourself by your first name before your remarks. Please do not be at all concerned if I have tremendous difficulty trying to remember your name as I have taught over 13,500 undergrads over the last thirty years at U of T (1987-1991), Carleton University (1991-1995) and Western (1995-2014). **But do take action by visiting your TA during office hours if s/he cannot remember your first name!** During tutorials, please be considerate of others by encouraging shy students in the class to speak-up and by making certain **everyone shares equal time**. Remember that learning to express yourself articulately and clearly in front of your peers can be one of the most important skills learned at university.

30. What should I do if I am a shy student and refrain from speaking up?

If you are not earning any participation marks at all, your TA will email you (with a copy to me) in order to make an appointment with you to discuss your participation before classes end. The TA’s job is to help increase spoken participation so s/he may arrange to pose you questions that you know beforehand that they are going to ask you during class. However, visiting the TA or professor during office hours, emailing them, and spending time talking to the TA or the professor, outside of class time, will not count toward your participation mark in upper year courses in Political Science. In short, ‘brown-nosing’ will not work as your participation is only judged during classtime, not outside of classtime.

Your TA will work hard with you (and me) this term to make certain that you speak up during tutorials and lectures on a more frequent basis so as to get you ready for smaller seminars in 3rd and 4th year—and then a real job outside the ivory tower. Yes, you may check with your TA on your cumulative tutorial mark during his or her office hours and this is also an opportunity to talk about ways to improve this mark. We will post the mark you have earned to date on participation after the last lecture so that you know all your marks before writing the second-term final exam (15%).

31. What should I do if I have any problems with the TA or the professor?

In exceptional circumstances, essays will be marked by a different TA and/or different professor. For instance, your TA may change during Term 1 and/or in Term 2 in exceptional circumstances based on emotional or non-emotional reasons and in special cases, Professor Simpson will either reassign your paper to a different TA or marker—and you will be informed of this, after the marked essay is returned—or Professor Simpson may weigh your tutorial mark differently.

- **Remember: always make sure to say your first and last name before you speak so the TA or Professor can keep track of the frequency and quality of your participation in case the TA becomes ill and/or drops out or you change TAs to a marker or the professor.**
- **Students may be randomly called upon to speak in the tutorial but not the lecture. Your TA may call upon you to answer questions during the smaller tutorials. If you don't want him to randomly call upon you, look down rather than up during class discussions or speak to him privately about not asking you to join the discussion.**
- In the TA's or professor's estimation, if you leave the tutorial or a simulation too early or arrive too late, we may decide not to credit your attendance.

32. What if I miss tutorials?

- If you miss attending your regular scheduled tutorial or face a conflict such as a doctor's appointment or sports event—or your TA is unable to teach a tutorial due to illness or extenuating circumstances, then you must attend another tutorial **that same week**. If you cannot attend another tutorial during that week, speak to your TA about it as it will affect your participation mark.
- You must stay for the entire tutorial, simulation or lecture; you may be denied credit for attending at the TA's or Professor's reasonable discretion.
- Excessive attendance of alternate tutorials – that is, regularly missing your regularly scheduled tutorial – will negatively affect your tutorial grade, as you may be denied attendance and/or participation credits at your TA's and/or Course Instructor's discretion.

33. If you miss a lecture or simulation?

- You are responsible for printing up that day's slides and/or notes and supplementing those lecture notes with notes from another student. The Professors and TA will **not** meet with you to discuss the information you have missed (even if you have legitimate reasons for missing class) as this would be unfair to other students who attended the lecture.
- The Professors and TA will not post notes of the class discussions during the lectures and tutorials so you should take notes during the discussions.
- If you miss a simulation, we cannot reschedule it so you will lose participation marks for that simulation—but these are easy marks you can make up over the term if you continue to attend.

34. More Regulations in the Official Course Outline on Re-evaluation and Absences

- You are **not** allowed to re-write assignments, once they have been handed-in for marking, unless there are exceptional circumstances as assessed by each term's Professor.

- If you submit the “wrong version” of an assignment, you are **not** normally entitled to submit the “right version”. You must speak to your TA and that term’s Professor who will decide the fairest option.
- If you are an international student, your exams will be graded according to Canadian University standards.

35. Non-Medical and Medical Absences: More official regulations

- Please see the Student Service website (<http://www.studentservices.uwo.ca>) for the Policy on Accommodation for Medical Illness and Student Medical Certificate.
- If you have medical illness or other documentation, you **must** take it to the Dean’s Office or Academic Counselor, who will then confirm whether you can possibly be granted accommodation.
- Any medical absence **should be** documented using the Student Medical Certificate or as instructed by Student Services, Dean’s Office or your Academic Counselor.
- Academic Counseling will advise the Professor about accommodation and the final decisions about due dates, re-weighting, transfer weighting, etc., will be made in consultation with you and your counselor
- For **work worth less than 10%** (as per Policy on Accommodation for Medical Illness): non-documentable absences will not be given accommodation because allowances (“participation points”, “freebies”, “gives”, “cushions”) have been already included for incidental absences.
- If we are unable to grant you fair and reasonable accommodation in our assessment, the whole percentage weight for that assignment may be added to the value of the exam for that term.

36. Exams: Very important regulations on what exam covers and on electronic devices

- Exams cover all lectures, lecture notes/slides and tutorial slides for that particular term
- The Term 1 exam covers only Term 1 materials, and the Term 2 exam covers only Term 2 materials. If you are uncertain about what needs to be learned for Term 2, you must review the information on this Term 2 course outline to ascertain the required topics and required readings for Term 2.
- Specific exam formats will be announced and explained by each term’s Professor.
- No electronic devices are permitted to be used in/for/during any exam, including PDAs, cell phones, personal computers, and/or electronic dictionaries (as per <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>). **If you use a cell phone as a watch, you must bag your cell phone in a clear plastic bag during the entire exam.**
- Note from <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>: “Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.”
- Exam questions are composed by the Professors; multiple-choice questions are marked by university-approved multiple-choice computer-marking system
- Special exams may be different in content, structure and format than the regularly scheduled exam.

37. What if I have concerns about any of my grades?

a) “48 hour Thinking Period”

You must wait for 48 hours after you receive any assignment grade before raising your concerns with the person who graded or assessed your assignment and before visiting the TA or professor during office hours. The TA s are instructed by Professor Simpson not to read or respond to any emails from students that are written before the 48 hour Thinking Period has ended, and although such emails are retained on the university server forever, they will not be read or answered.

b) Tutorial Grade

- Wait for 48 hours, then meet with your TA during the TA’s office hours or set up an appointment via email; only your TA is allowed to handle tutorial grade appeals; that is, other TAs cannot consider your grounds for an appeal.
- If you still have concerns, after meeting with your TA, see the Professor during his/her office hours or else set up an appointment via email.
- **Appeals must be for the tutorial grade that was received during that Professor’s term; a Professor does not handle appeals from the other Professor’s term.**

c) Essay Grade

- Wait 2 days, then meet with the TA-Marker during the TA's office hours or set up an appointment via email; only the TA-Marker who marked your essay is allowed to handle tutorial grade appeals, that is, other TAs cannot consider your appeal.
- **You must bring your Essay, the signed Essay Grading Sheet, and a Written Statement of your concerns – maximum 1 page—so as to provide a reasonable, substantive, and specific explanations of your concerns**
- After listening to your concerns and taking your written statement, along with your marked essay, the TA-Marker will re-evaluate your essay and inform you of his/her decision.
- Your Essay Grade may increase or decrease.
- You must initiate your appeal with your TA-Marker **within two weeks from the Essay Return date.**
- If you still have unresolved concerns after the TA-Marker has returned your appealed essay, you will need to see that term's Professor, during office hours or email to set up an appointment.
- Appeals to each Professor must be for the Essay grade received during that Professor's term; a Professor does not handle appeals from the other Professor's term.

d) Exam Grade

- Wait two days, then see that term's Professor during office hours, or set up an appointment via email.
- Appeals to each Professor must be for the Exam grade received during that Professor's term; a Professor does not handle appeals from the other Professor's term.

38. Even MORE ground rules and recommendations that must be explained on the course outline which is our 'contract'.

a) **You must read the course outline and all the administrative regulations available on OWL carefully. Missing the first class which explains all these regulations is not grounds for changing the regulations or appealing them. Please do not refrain from asking questions – your friends and colleagues may have the same questions and need answers, too.**

b) Conduct yourself appropriately in lectures

- Be courteous; act responsibly; refrain from talking; avoid activities that disrupt or distract fellow students
- You may be asked kindly to leave if you are being disruptive to the proper functioning of the class
- **You are required to conduct yourself according the University of Western Ontario Student Code of Conduct**, which can be accessed as a PDF from:
<http://www.uwo.ca/univsec/board/code.pdf>.
- Please feel free to chat with each other and the professor but keep in mind that before the Lecture begins, the Professors and/or TAs are busy setting up so it would be better to wait until the break, after the lecture and/or during office hours

39. Even More Useful & Necessary Info

Please be read and be familiar with rules and regulations in the Appendices that are posted on the Political Science Department's, the Dean's Office's, Social Science Academic Counselling, and Registrar's websites, among others.

40. FINALLY: After graduation and in future years?

- I would appreciate hearing from you once you have graduated and in future years. For more information about the other classes we teach and the field of IR, see our faculty and personal websites available through the Department of Political Science's homepage.
- If you need a reference, please email us individually for more information. **Professor Simpson's policy is not to write references for law school and/or graduate school based on your standing in a second-year class because such a reference, compared to a 3rd-year or 4th-year reference is not as useful, and could be doing you a disservice, not a service.**
- **Although I may not remember your exact name given the number of students I have taught, I will always remember your face. It's a small world and we're only on it together for just a short time!**

LECTURES BEGIN after the coffee break which is always at: _____ until _____.

Before Today's Coffee Break begins: Learning How to Make Conversation During Important Meetings & Diplomatic Receptions

(SEE SLIDES ON THIS)

- a) Brief Introductions and Learning How to Shake Hands Properly (5 mins)**
- b) Longer Introductions (5 mins and during the coffee break).**
- c) Learning How to Make Conversation During Meetings & Receptions**

Sample questions to help make conversation:

1. What are the newspapers and magazines that you can't live without?
2. If you could own only 3 books, what would they be?
3. Which writers and thinkers have influenced you?
4. If you could create one law, what would it be?
5. If you could visit any time in history, when would it be?
6. What are the sources of your best ideas?
7. What would you give up for a more human world?
8. Which current trend most troubles you?
9. What is the most important thing you learned in writing your papers last year?
10. What would you like to learn next?

NB: See OWL if you would like to view the **Required Slides with sample questions** and the [Supplementary Slides on Shaking Hands](#).

ADDITIONAL STATEMENTS

Prerequisites and Antirequisites:

Unless you have either the requisites for this course, as described in the Academic Calendar description of the course, or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites. The Academic Calendar description of

each course also indicates which classes are considered antirequisites, i.e., to cover such similar material that students are not permitted to receive academic credit for both courses.

Academic Offences:

Scholastic Offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitute a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offense (see Scholastic Offence Policy in the Western Academic Calendar).

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of Publication and page number. Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writer's ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source; these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction, your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases, in their suspension from the University.

Medical Issues:

The University recognizes that a student's ability to meet his/her academic responsibilities may, on occasion, be impaired by medical illness. Please go to https://studentservices.uwo.ca/secure/medical_accommodations_link_for_OOR.pdf to read about the University's policy on medical accommodation. This site provides links the necessary forms. In the event of illness, you should contact Academic Counselling as soon as possible. The Academic Counsellors will determine, in consultation with the student, whether or not accommodation should be requested. They will subsequently contact the instructors in the relevant courses about the accommodation. Once the instructor has made a decision about whether to grant an accommodation, the student should contact his/her instructors to determine a new due date for tests, assignments, and exams.

SUPPORT SERVICES:

Students who are in emotional/mental distress should refer to Mental Health@Western, <http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Services for Students with Disabilities (SSD) at 661-2111 x 82147 for any specific question regarding an accommodation.

If you have any further questions or concerns please contact, Rebecca Dashford, Undergraduate Program Advisor, Department of History, 519-661-2111 x84962 or rdashfo@uwo.ca