



Labo de stratégie mondiale
au Centre de droit, politique et
éthique de la santé de uOttawa

Global Strategy Lab
at the uOttawa Centre for
Health Law, Policy and Ethics



JOB TITLE Post – Bachelor Fellow (Global Health)

SUPERVISOR Steven J. Hoffman

DEPARTMENT Global Strategy Lab, Faculty of Law, University of Ottawa (www.globalstrategylab.org)

MAIN CONTACT Lathika Sritharan, GSL Research Coordinator (lathika.sritharan@globalstrategylab.org)

APPLICATION DEADLINE March 20, 2017

POSITION OVERVIEW

The Global Strategy Lab @ uOttawa is offering a 12-month post-bachelor fellowship that starts in August or September 2017 to engage a recent university graduate in our research program that is focused on designing global strategies that address transnational health threats and social inequalities. Past studies have focused on access to medicines, antimicrobial resistance, health news misinformation, pandemics and tobacco. This position represents a full-time paid opportunity to pursue an interest in global health, develop skills needed for rigorous social sciences research on health law/policy issues, work across national borders as part of a globally integrated research team, interact with global decision-makers, and make tangible contributions to ongoing policy processes on pressing health issues. This position also provides opportunities for professional development, including meetings with leading thinkers in global health and attending and presenting at conferences related to global health.

Candidates must hold a four-year undergraduate degree by the time of the position start date, and should be planning to pursue a graduate or professional degree (e.g., JD) immediately after the fellowship.

As a staff member, the selected Post-Bachelor Fellow will help administer and execute various research projects surveying global governance architecture and examining the design of international institutions and instruments aiming to improve global health. The Fellow will be working under the direction of **GSL's** Director, Steven J. Hoffman, an Associate Professor of Law and Public & International Affairs at the University of Ottawa who has courtesy appointments as an Associate Professor of Clinical Epidemiology & Biostatistics (Part-Time) at McMaster University and Adjunct Associate Professor of Global Health & Population at Harvard University. The Fellow will also gain experiences and skills in preparing grant applications, writing manuscripts, coordinating events, and supporting team efforts across multiple studies. The Fellow will also have an opportunity to attend an international conference for professional development. This position represents a challenging opportunity that is ideally suited for an academically inclined individual with a demonstrated interest in global health and social science research.

BASIC REQUIREMENTS

- **Bachelor's** degree (Honours) in a related field (e.g., biostatistics, economics, epidemiology, health sciences, law, political science, research methodology, sociology)
- Strong ability to work independently and in teams
- Attentiveness to detail
- Excellent writing skills
- Willingness to take initiative and to learn new things
- Interest in social science research on global health, governance and institutional design

PREFERRED QUALIFICATIONS (BUT NOT REQUIREMENTS)



- Experience with social sciences research/courses, preferably related to health issues
- Knowledge of basic health concepts (e.g., one undergraduate course in health sciences) and willingness to learn scientific terminology as it arises
- Knowledge of basic statistics (e.g., one undergraduate course in statistics or biostatistics) and experience with a statistical software program (e.g., R, SAS, Stata)
- Programming (e.g., Python) and graphic design skills (e.g., Adobe Illustrator)
- Ability to read and write in a second language at a very high level would be considered an asset

POST-BACHELOR FELLOW RESPONSIBILITIES

- **Research support**
 - Provide the full range of research support to the GSL team
 - Support the design of new studies and the analysis of results
 - Conduct literature searches
 - Help support the drafting of manuscripts for publication, abstracts and grant applications
 - Prepare submissions and updates to research ethics boards
 - Support integrated and end-of-grant knowledge translation activities
- **Project management and leadership**
 - Design promotional strategies and related materials to gain engagement and support for research projects with key stakeholders
 - Develop presentations and training sessions for collaborators and stakeholders
 - Keep project participants informed on progress through weekly/monthly updates
- **Data management**
 - Ensure that relevant research methodology is applied and all research material is handled in accordance with established protocols, policies and procedures
 - Help build and maintain databases for empirical analyses
- **Organizational support and coordination**
 - Provide organizational support to the GSL team
 - Coordinate events, including research seminars and international workshops

COMPENSATION AND TERM OF EMPLOYMENT

The post-bachelor fellowship is based in Ottawa with office space in GSL at the University of **Ottawa's** Faculty of Law. The successful candidate will be provided a bursary equivalent to \$30,000 per year and expected to work approximately 35 hours per week. Since the successful candidate will not be an **"employee"**, no health/supplementary benefits are available, although the Fellow will benefit from having formal status at the University of Ottawa. The fellowship will last 12 months and will start in August or September 2017 (exact date to be discussed with GSL Director). There is one fellowship available.

HOW TO APPLY

Please send a brief cover letter, CV, unofficial transcripts, list of two references and writing sample to Lathika Sriharan, GSL Research Coordinator, at lathika.sriharan@globalstrategylab.org. Please quote Job #499940 in the email subject line. Only successful candidates will be contacted for interviews, which will take place in Ottawa or via Skype the week of March 29, 2017.

Thank you in advance for your interest.

