



**The University of Western Ontario
HISTORY HI9807B**

Introduction to Museology

Fall/Winter 2019-20

Thursdays 6:30 – 9:30 p.m. – Lawson Hall 2270C

Instructor: Amber Lloydlangston, Ph.D.

Office Hours: Thursdays 4:00-6:00 (2245 Lawson Hall)

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Course Description:

This course is intended for the student who may be considering a career in the museum field and is interested in exploring some of the theoretical as well as practical aspects involved in operating a museum, or the student who would simply like to become better acquainted with the history of museums and the role of the museum as collector, guardian and interpreter of public history. The course will provide a general introduction to the history and development of various types of museums; to the cultural, legal, ethical and other issues facing museums today; and to some of the practical aspects relating to the basic museum functions of acquisition, preservation, exhibition, and education.

Course Syllabus:

Outcome Expectations

Upon successful completion of this course, the student will:

- Have achieved a basic familiarity with museums that combines historical, theoretical and practical knowledge
- Be familiar with different types of museums and structures of museum organization
- Understand the purpose and principles of effective institutional governance and museum management
- Be familiar with the practicalities and issues involved in operating a museum, including: legal and ethical considerations; policy and procedure; funding and financial planning; strategic planning and project management; and, marketing and public relations
- Have a general, introductory knowledge of specific museum practices, including:
 - the physical care and handling of museum artifacts;
 - accessioning and collections records management;
 - proper techniques of artifact storage and display;
 - exhibit planning and design; and
 - interpretation and educational programs
- Be familiar with the various types of roles available in the museum field, the type of training

- required, and typical job duties and position descriptions
- Have an awareness of the current trends, challenges and issues affecting contemporary community museums
 - Be a more informed, critical and discerning museum visitor

Instructor's Expectations:

- **Informed Participation.** It is expected that all students will complete assigned readings and exercises in preparation for weekly seminars. The learning outcomes for this graduate level course are realized through critical exploration and analysis of ideas and concepts presented in readings and class discussions. This is a graduate seminar and students are expected to express their opinion on course topics, readings, presentations, and to consider alternate views expressed in class.
- **Regular Class Attendance.** Attendance at weekly seminars is directly linked to your participation mark. Students who are unable to attend scheduled weekly seminars are encouraged to contribute in an alternate way (i.e. blog post, emailing an analysis of readings prior to the seminar meeting). Please Note: some classes are held off-campus at local museums to facilitate an immersive learning experience. If you have issues with transportation, please let the instructor know well in advance.
- **Applied Assignment/Project Work.** Due to the applied nature of course assignments (exhibit project) students will be required to schedule time to work at Museum London. Times to access the collection and work space will be communicated to students well in advance. Students are expected to plan accordingly to ensure assignment deadlines are met.
- **Assignment Submissions.** All assignments are due to the instructor at the start of class on the specified due date. Marks will be deducted for assignments that are submitted after the specified deadline. The penalty for late assignments is 2% per day including weekends. Assignments submitted after the deadline must be submitted to the History Department Drop Box (Lawson Hall 2201) to be date stamped – emailed submissions are not acceptable. Extensions may be granted for legitimate circumstances presented to the instructor by the student, well in advance of the due date.

Course Materials:

The course materials consist of articles available electronically through university library database. Links to certain PDFs are also provided within the syllabus.

Methods of Evaluation:

Participation 20%

Written Assignment 20% (10-12 pages) Reflective Essay – “Why Museums Matter” (Due March 5)

Exhibit Project 35% (Group Project & Mark) (Exhibition Plan due February 13; Exhibition Content and Labels due March 12; Installation Manual due April 2)

Applied Museum Exercise 25% (Prepare a plan for one physical interactive for an exhibition about the history of London) (Due April 2)

Students must speak to the professor if they are unable to complete assignments on time at least a day in advance of the due date or extensions will not be given, except in case of illness. Please see the university's policy on accommodation for illness:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_illness.pdf

Course Schedule and Readings:

Week	Topics
Week One (January 9)	Course Overview Group Exhibit Assignment Introduction Introduction to Museology <i>~Popular conceptions & historical contexts</i> <i>~Definitions & key concepts in Museology</i> <i>~Purposes of Museums</i> <i>~Social Relevance & Accountability</i>
Week Two (January 16)	Organization and Operation <i>~Museum Models & Organizational Structures</i> <i>~Types of museum "jobs" & associated competencies</i> <i>~Panel Discussion with local Museum Professionals</i> Sarah Coates, Program Planner, RCR Museum Don Spanner, Archivist, London Life Kevin Zacher, Registrar, Material Culture Collections, Museum London
Week Three (January 23)	Exhibition Planning and Development <i>~Types, Functions & Goals of Exhibitions</i> <i>~Exhibition Planning and Development</i> <i>~Museum Interpretation</i>
Week Four (January 30)	The Visitor Experience <i>~Experiencing Museum Services</i> <i>~Experiencing Museum Exhibitions</i> <i>~Volunteers and Friends Groups</i> Special Guest Speaker: Alison Deplonty, Public Programming Coordinator, Daily Programming, Events, Marketing, and Volunteer Program
Week Five (February 6)	For Who? What For?: Museums, Communities & Sustainability <i>~Museums in a Changing World</i> <i>~Inclusion and Authority</i> <i>~Performance Measurement</i> Special Guest Speaker: Kate Ledgley, Director of Visitor Experiences, London Regional Children's Museum
Week Six (February 13)	Collections and Collections Management <i>*Exhibition Plan Due</i>

	<p>~<i>Collections Management Basics</i></p> <p>~<i>Artifact Cataloguing and Documentation Systems</i></p> <p>~<i>Artifact Handling & Condition Reporting</i></p> <p>~<i>Collections Storage & Monitoring</i></p> <p>~<i>Preventative Conservation vs. Conservation Treatments</i></p> <p>~<i>Emergency Response Planning</i></p>
February 17-21	READING WEEK
Week Seven (February 27)	<p><i>Workshop with the Museum London collection</i></p> <p>MEET AT MUSEUM LONDON</p>
Week Eight (March 5)	<p>Education, Outreach and Public Programs</p> <p><i>*Written Assignment Due</i></p> <p>~<i>Audience Development vs. Community Engagement</i></p> <p>~<i>Effective Educational and Outreach programs</i></p> <p>Special Guest Speaker: Anita Bidinosti, Curator of Public Programs, Museum London</p> <p>MEET AT MUSEUM LONDON</p>
Week Nine (March 12)	<p>Museums & Marketing</p> <p><i>*Exhibit Content/Labels Due</i></p> <p>~<i>Marketing and Public Relations</i></p> <p>~<i>Museum Websites</i></p> <p>~<i>Museums and Social Media</i></p> <p>Special Guest Speaker: Grant Maltman, Museum Curator, Banting House</p>
Week Ten (March 19)	<p>Museum Management</p> <p>~<i>Policies & Procedures</i></p> <p>~<i>Financial Management & Revenue Generation</i></p> <p>~<i>Museum Ethics</i></p> <p>~<i>Governance & Leadership</i></p>
Week Eleven (March 26)	<p>Exhibit Preparation & Installation (Workshop)</p> <p><i>*Applied Museum Exercise Due</i></p>
Week Twelve (April 2)	<p>Objects, Collections and Curation</p> <p><i>*Exhibit Installation Manual Due</i></p> <p>~<i>Do we still need collections? Should we have them?</i></p> <p>~<i>Object Analysis & Interpretation</i></p> <p>~<i>Objects and What Else?</i></p>

WEEK 1:

Ballantyne, Roy and David Uzzell. "Looking Back and Looking Forward: The Rise of the Visitor-Centred Museum," *Curator: The Museum Journal*. 54, 1(January 2011): 85-92.

Labrum, Bronwyn. "Historicizing the Museum's Recent Past: History Exhibits at the Museum of New Zealand Te Papa Tongaewa, 1998-2008," *Museum History Journal*, 5, 1(2012): 29-52.

Teather, Lynne. "The Niagara Falls Museum and the Exhibitionary Complex of Early Canada," *Museum History Journal*. 1, 2(2008): 253-284.

----- . "Universities, Museums, Civic formation," *Museum History Journal*. 2, 2(2009): 181-209.

International Council of Museums (ICOM), "Key Concepts in Museology," 2010.

https://icom.museum/wp-content/uploads/2018/07/Museologie_Anglais_BD.pdf

***You might also like to watch:** <https://www.youtube.com/watch?v=UajpwHghxZ4> AND https://www.youtube.com/watch?v=2_y7n7OGslg

WEEK 2:

Davies, Maurice and Lucy Shaw. "Diversifying the Museum Workforce: the Diversify Scheme and its Impact on Participants' Careers," *Museum Management and Curatorship*. 28, 2(2013): 172-192.

Davis, Joy Anne. "Putting Museum Studies to Work," *Museum Management and Curatorship*. 26, 5(2011): 459-479.

Ewin, Timothy A. M. and Joanne V. Ewin. "In Defence of the Curator: Maximising Museum Impact," *Museum Management and Curatorship*. 31, 4(2015): 322-330.

Fifield, Rebecca. "Hiring Collection Managers: Opportunities for Collection Managers and Their Institutions and Allies," *Museum Management and Curatorship*. 34, 1(2019): 40-57.

Mancino, Susan. "The Museum Profession: Protecting and Promoting Professional Commitments," *Curator: The Museum Journal*. 59, 2(April 2016): 141-152.

WEEK 3:

Davies, Sue M. "The Co-Production of Temporary Museum Exhibitions," *Museum Management and Curatorship*. 25, 3(September 2010): 305-321.

Léger, Jean-François. "Shaping a Richer Visitors' Experience: The IPO Interpretive Approach in a Canadian Museum," *Curator: The Museum Journal*. 57, 1(January 2014): 29-44.

Mygind, Laerke, Anne Kahr Hallman and Peter Bensten. "Bridging Gaps between Intentions and Realities: A Review of Participator Exhibition Development in Museums," *Museum Management and Curatorship*. 30, 2(2015): 117-137.

Roberts, Toni. "Factors Affecting the role of Designers in Interpretation Projects," *Museum Management and Curatorship*. 30, 5(2015): 379-393.

WEEK 4:

- Blunden, Jennifer. "The Sweet Spot? Writing for a Reading Age of 12," *Curator: The Museum Journal*. 60, 3(July 2017): 291-309.
- Deery, Margaret, Leo Jago and Judith Mair. "Volunteering for Museums: The Variation in Motives across Volunteer Age Groups," *Curator: The Museum Journal*. 54, 3(July 2011): 313-325.
- Jeanneret, Yves and Annelise Depoux, Jason Luckerhoff, Valérie Vitalbo and Daniel Jacobi. "Written Signage and Reading Practices of the Public in a Major Fine Arts Museum," *Museum Management and Curatorship*. 25, 1(March 2010): 53-67.
- McIntyre, Charles. "Designing Museum and Gallery Shops as Integral, Co-Creative Retail Spaces within the Overall Visitor Experience," *Museum Management and Curatorship*. 25, 2(June 2010): 181-198.

***You might also like to watch:** <https://www.youtube.com/watch?v=XDP87JEC3D4>

WEEK 5:

- Kinsely, Rose Paquet. "Inclusion in Museums: A Matter of Social Justice," *Museum Management and Curatorship*. 31, 5(2016): 474-490.
- Nielsen, Jane K. "The Relevant Museum: Defining Relevance in Museological Practices," *Museum Management and Curatorship*. 30, 5(2015): 364-378.
- Pekarik, Andrew J. "From Knowing to Not Knowing: Moving Beyond 'Outcomes'," *Curator*. 53, 1(January 2010): 105-115.
- Preskill, Hallie. "Museum Evaluation without Borders: Four Imperatives for Making Museum Evaluation More Relevant, Credible, and Useful," *Curator: The Museum Journal*. 54, 1(January 2011): 93-100.
- Schildkrout, Enid. "Ambiguous Messages and Ironic Twists: *Into the Heart of Africa* and *The Other Museum*," *Museum Anthropology*. 15, 2(May 1991): 16-23.
http://www.columbia.edu/itc/anthropology/schildkrout/6353/client_edit/week11/schildkrout.pdf
- Simpson, Andrew John. "Beyond Visitor Statistics: Value Propositions and Metrics for University Museums and Collections," *Museum Management and Curatorship*. 32, 1(2017): 20-39.

WEEK 6:

Museums Australia. "The Small Museums Cataloguing Manual: A Guide to Cataloguing Object and Image Collections." http://mavic.asn.au/assets/Small_Museums_Cataloguing_Manual_4th.pdf

WEEK 7:

None—Museum London visit

WEEK 8:

- Akiva, Thomas, Christian D. Shcunn and Marti Louw. "What Drives Attendance at Informal Learning Activities? A Study of Two Art Programs," *Curator: The Museum Journal*. 60, 3(January 2017): 351-364.
- Gilbert, Lisa. "'Loving, Knowing Ignorance': A Problem for the Educational Mission of Museums," *Curator: The Museum Journal*. 59, 2(April 2016): 125-140.
- Knutson, Karen, Mandela Lyon, Kevin Crowley, and Lauren Giarratani. "Flexible Interventions to Increase Family Engagement at Natural History Museum Dioramas," *Curator: The Museum Journal*. 59, 4(October 2016): 339-352.
- Rappolt-Schlichtmann and Samantha G. Daley. "Providing Access to Engagement in Learning: The Potential of Universal Design for Learning in Museum Design," *Curator: The Museum Journal*. 56, 3(July 2013): 307-321.
- Smiraglia, Christina. "Targeted Museum Programs for Older Adults: A Research and Program Review," *Curator: The Museum Journal*. 59, 1(January 2016): 39-54.
- Trofanenko, Brenda. "On Difficult History Displayed: The Pedagogical Challenges of Interminable Learning." *Museum Management and Curatorship*. 26, 5(December 2011): 481-495.

WEEK 9:

- Budge, Kylie. "Objects in Focus: Museum Visitors and Instagram," *Curator: The Museum Journal*. 60, 1(January 2017): 67-85.
- Capriotti, Paul and Alfonso Gozalez-Herrero. "Managing Media Relations in Museums through the Internet: A Model of Analysis for Online Pressrooms in Museums," *Museum Management and Curatorship*. 28, 4(2013): 413-429.
- Fletcher, Adrienne and Moon J. Lee. "Current Social Media Uses and Evaluations in American Museums," *Museum Management and Curatorship*. 27, 5(December 2012): 505-521.
- Gerrard, David. "Social Media Analytics in Museums: Extracting Expressions of Inspiration," *Museum Management and Curatorship*. 32, 3(May 2017): 232-250
- Lehmann, Kim and Gemma Roach. "The Strategic Role of Electronic Marketing in the Australian Museum Sector," *Museum Management and Curatorship*. 26, 3(August 2011): 291-306.
- Wong, Amelia S. "Ethical Issues of Social Media in Museums: A Case Study," *Museum Management and Curatorship*. 26, 2(May 2011): 97-112.

WEEK 10:

- Davis, Barbara. "Writing a Successful Grant Proposal," the Minnesota Council on Foundations' Guide to Minnesota Grant Makers, 2005.
- Lindqvist, Katja. "Museum Finances: Challenges Beyond Economic Crises," *Museum Management and Curatorship*. 27, 1(February 2012): 1-15.
- Merritt, Elizabeth. "How to Forecast the Future of Museums," *Curator: The Museum Journal*. 54, 1(January 2011): 25-34.

Proteau, Jasmine. "Reducing Risky Relationships: Criteria for Forming Positive Museum-Corporate Sponsorships," *Museum Management and Curatorship*. 33, 3(May 2018): 235-242.

Week 11:

None – Exhibition project workshop

Week 12:

Krmpotich, Cara, Heather Howard and Emma Knight. "From Collection to Community to Collections Again: Urban Indigenous Women, Material Culture and Belonging," *Journal of Material Culture*. 21, 3(2016): 343-365.

Latham, Kiersten F. "Museum Object as Document: Using Buckland's Information Concepts to Understand Museum Experiences," *Journal of Documentation*. 68, 1(2012): 45-71.

Maurstad, Anita. "Cod, Curtains, Planes and Experts: Relational Materialities in the Museum," *Journal of Material Culture*. 17, 2(2012): 173-189.

Additional Statements

Accessibility Options:

You may also wish to contact Accessible Education (formerly known as Services for Students with Disabilities (SSD)) at 661-2111 x 82147 for any specific question regarding an accommodation. See: <http://success.uwo.ca/academics/sas/index.html>

Request for Accommodations/Medical Issues

Students are entitled to their privacy and consequently they do not need to disclose personal information to their course professors. In the event that students feel the need to discuss personal information, they should see the graduate chair. Unlike undergraduate students, graduate students cannot be referred to Social Science Academic Counselling to have their medical or non-medical circumstances evaluated and to receive a recommendation for accommodation. Those facilities are for undergraduates only, and there is no process beyond the department to secure recommendations for accommodation. Our process is that faculty should deal with routine requests for extensions. However, a student's request for accommodation (on medical, non-medical, compassionate grounds) should go to the graduate chair, Prof. Nancy Rhoden (nrhoden@uwo.ca) who will consult and communicate with faculty. Additionally, faculty and students should communicate with the grad chair about any case in which work is not submitted before grades are due. In the event that the graduate chair is also the course professor, then a request for accommodation can be taken to the department chair.

Copyright

Lectures and course materials, including power point presentations, outlines, and similar materials, are protected by copyright. You may take notes and make copies of course materials for your own educational use. You may not record lectures, reproduce (or allow others to reproduce), post or

distribute lecture notes, wiki material, and other course materials publicly and/or for commercial purposes without my written consent.

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offense.

For more information on plagiarism and other scholastic offenses at the graduate level see: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_grad.pdf

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of Publication and page number. Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writer's ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed

in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source; these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks are necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction, your instructor very likely will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases, in their suspension from the University.

If a History graduate course professor suspects course work of possible plagiarism, or if a graduate supervisor suspects a cognate or thesis of possible plagiarism, the faculty member will meet with the student. If the issue is not resolved, the student then meets with the graduate chair to discuss this situation, and so that the student can present or respond to evidence. Afterwards the graduate chair will make a decision about whether misconduct has occurred and any penalties; this will be communicated in writing to the student within 3 weeks. The student may appeal this decision to the Vice-Provost (Graduate) within 3 weeks of the issuance of the chair's decision. If the student does not appeal, the Vice-Provost will review the case. The Vice-Provost may confirm affirm, vary, or overturn the graduate chair's decision or penalty.

Information on the appeals procedures for graduate students can be found here:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/appealsgrad.pdf

Support Services

Students who are in emotional/mental distress should refer to Mental Health@Western, http://uwo.ca/health/mental_wellbeing/ for a complete list of options about how to obtain help.

As part of a successful graduate student experience at Western, we encourage students to make their **health and wellness** a priority.

- Western provides several on campus health-related services to help you achieve optimum health and engage in healthy living while pursuing your graduate degree. For example, to support physical activity, all students, as part of their registration, receive membership in Western's Campus Recreation Centre. Numerous cultural events are offered throughout the year. Please check out the Faculty of Music web page <http://www.music.uwo.ca/> and our own McIntosh Gallery <http://www.mcintoshgallery.ca/>

- Information regarding health- and wellness-related services available to students may be found at <http://www.health.uwo.ca/>

- Students seeking help regarding mental health concerns are advised to speak to someone they feel comfortable confiding in, such as their faculty supervisor, their program director (graduate chair), or other relevant administrators in their unit. Campus mental health resources may be found at http://www.health.uwo.ca/mental_health/resources.html

UWO has many services and programs that support the personal, physical, social, and academic needs of students, in a confidential environment. The Student Development Centre (SDC) has trained staff and an array of services to help students achieve their personal, academic and professional goals. See: <http://www.sdc.uwo.ca>.

If you have any further questions or concerns please contact, Heidi Van Galen, Administrative Officer, Department of History, 519-661-2111 x84963 or e-mail vangalen@uwo.ca.